



May 12, 2016, Board of Directors Meeting Minutes

The meeting was called to order at 9:30 a.m. by President Marcia Davis. Present were Board members Marcia Davis, Judy Wannamaker, Pat Bates, Sue Painter, Roberta Hawksworth and Charlotte Klose. Board advisors present were: Mary Anne McDonald (Bookstore Manager), Mimi McCain (MCLD) and Ida Eisert (RCSC) Guests Margaret Montana, Sue Blechl were introduced. Frank Patterson (MCLD) also attended. Not present: Board members Joyce Kirkham and Camilla Kuberka and advisor Tom Everitt.

Approval of Minutes: Judy Wannamaker moved and Sue Painter seconded that the minutes of the April 14, 2016 be approved. Motion carried.

REPORTS:

Treasurer: Sue Painter handed out copies of the current financial report. Sue requested that any adjustments to the budget be submitted to her by June 1 so she can advise the Board. Sue also noted that the book sales figures were incorrect. Sue suggested that the monies paid to transport books from the bookstore to Fairway and return be charged to the Fairway budget rather than the bookstore's. Roberta Hawksworth moved and Judy Wannamaker seconded that the change be made. Motion approved.

Standing Committees:

Publicity: Roberta reported that she is searching for a banner holder to use for Friends activities. She requested that the pricing on the current stock of Friends items be reviewed for possible reduction. Using the Volunteer Survey as a basis, Roberta will investigate other promotional items which might be available. One suggestion was to use aprons with logo to identify clerks in the bookstore. Roberta will check with the Daily News Sun regarding ad space costs to announce major Friends public events such as the Fairway sale. **Action:** Roberta will research promotional items and inquire about ad pricing in the Sun.

Finance: No report

Activities: In Camilla's absence, Marcia reiterated details for the summer ice cream social. Board members are asked to bake cookies for the event. Camilla took a sample of the metal shelf tag to the metal shop club but does not expect a response until the club members return in the Fall

Book Buddies: Judy reported that she had chaired a meeting of the Book Buddies and was happy to have a good turn-out. Two retirement communities have been in touch with Judy regarding new clients. The current issue of "Sun Views" carried an article about Book Buddies. Roberta indicated that articles about both Book Buddies and Books Around The Corner were planned for The Independent. Judy will do additional research during the summer into the feasibility of providing readers at memory care centers.

Action: Judy will follow up with research on readers for memory care centers.



Board Development: Judy indicated that she has one more prospective Board member to interview.

Web and Records: Marcia was pleased with the number of sign-ups to receive e-mails regarding book sales, etc. We are receiving more hits on our website. Marcia has purchased "SunCitylibraryfriends.com" so that the Friends website can be reached from either "SunCitylibraryfriends.com" or "SunCitylibraryfriends.org".

BOARD ADVISORS:

Bookstore Manager - Mary Anne McDonald

Mary Anne reported income of \$747.30 at the Fairway sale and again has received praise from buyers for bringing the sale "south of Grand". New trash barrels are in place outside the back door, leaving more space in the storage room. Mary Anne has provided the front desk with receipt forms for donations dropped off when the bookstore is closed. Mary Anne requested copies of brochures for the summer reading program and Fairway schedules to be available in the bookstore.

Action: Mimi McCain will provide a quantity of the brochures.

Library Manager - Frank Patterson and Mimi McCain

Mimi McCain is the new Large Branch Manager for Bell and Fairway. She offered her support and noted the door to her office is always open.

RCSC Representative - Ida Eisert

Ida asked that anyone needing her assistance during the summer months to contact her by e-mail.

OLD BUSINESS:

Marcia suggested that the promotion box discussion be tabled until the brain-storming session at which time someone will be assigned responsibility for the box.

Marcia reviewed the results of the Volunteer Survey and was very pleased with the number of respondents. Many items on the survey can be implemented quite readily and an ad hoc group was appointed to address the issue, the group consisting of Roberta Hawksworth, Sue Painter, Mary Anne Macdonald, Marcia Davis and Pat Bates. Once acted upon, it was suggested that thank-you letters be sent to the volunteers indicating which suggestions have been taken. Frank Patterson offered to send Marcia the results of the MCLD survey recently taken.

Action: Roberta will advise the ad hoc group of time and place of meeting.



The brain-storming meeting will be held June 2, 2016 at 9:30 at Bell. All are welcome to attend. The three major topics will be: feasibility of a Smart Locker, the Fry's rebate program and SCHOA quarterly meetings.

Action: Marcia will send out a reminder of the June 2 brain-storming session.

NEW BUSINESS:

The nomination of Sue Blechl to the Board of Directors was made by Marcia Davis, seconded by Sue Painter. Motion carried unanimously. A one-hour training session for new Board members will be scheduled. Marcia will notify them by e-mail.

Action: Marcia to schedule Board training session.

Marcia has been approached by members of the Ukulele Club of Sun City regarding help with their idea of loaning out ukuleles for those who are interested in learning to play the instrument. This idea is in its very early stages. Marcia and Mimi will meet with members of the Ukulele Club on June 13 in the lobby at Fairway at 10:00 a.m. It is possible this is something MCLD can undertake.

Marcia has made contact with the President of the Friends of the Northeast Regional Branch (Surprise) with an eye toward sharing ideas and perhaps collaborating on some projects. Marcia will schedule an informal get-together sometime this summer and will notify the Board of date and time.

Action: Marcia to schedule get-together.

There being no further business, the meeting was adjourned at 10:55 a.m.

Respectfully submitted,

Patricia S. Bates, Secretary