

FRIENDS OF THE SUN CITY LIBRARIES, INC

BOARD OF DIRECTORS MEETING

January 12, 2023 – 10 a.m. – on zoom

PRESENT: Sue Blechl, Glen Brown, Tome Everitt, Maria Lafayette, Diane (“D”) Lathrop, Irene Nathanson, Katelynn Morrison, Jennie O’Leary, Ruth Polansky, Sherri Sharp, Jessica Potter Slider, Jean Totten Joyce Voss, Cathy Weyers

WELCOME & INTRODUCTION: Jean Totten, newly appointed RCSC liaison to the Friends of Sun City libraries, was asked to introduce herself. Her life experiences and her occupations were impressive and the Board looks forward to a healthy working relationship with Jean.

Call to Order: 10:23 a.m.

MINUTES: _Joyce stated that a **correction** was needed **for the October 2022 minutes** concerning **Cindy Daly’s resignation**. It **should have stated that she was resigning from the Board, not resigning as Webmaster**. Joyce so moved. Sherri Sharp seconded. **Motion passed.**

Cathy moved that the **December 2022 minutes be approved as sent**. Jennie seconded the motion. **Motion passed.**

TREASURER: Jessica stated that the budget ending December 31, 2022, showed a year-to-date surplus of \$63,748. Therefore, as proposed and accepted last month the 2023 budget overall will be reduced by \$10,000. Bookstore sales for 2022 amounted to \$41,729. The new online sales, beginning in the latter part of 2022 had a total of \$1,352. Ruth moved to **accept the December 2022 Treasurer’s Report**. *Joyce seconded the motion.* **Motion passed.**

COMMUNITY OUTREACH:

Jennie asked for volunteers to cover our table at Discover Sun City being held on January 18, 2023. Ruth and Jennie are scheduled for the morning session, “D” and Sue for the evening session.

WEB and GRAPHIC MASTER: Because Cindy needed to leave early, her reporting was moved up on the agenda. Cindy is keeping the Friends website current but emphasized that we need to change its look. Some pictures are a bit old. She asked for topic suggestions and recent photos. Examples she suggested were the monthly specials and Friends' gifts to the Sun City Libraries.

FINANCE: Jessica mentioned that Denny Nichols, recently appointed for a term of one year to the RCSC Board due to a resignation, is an advisor on the Friends Finance committee.

BOARD DEVELOPMENT: Irene reported that both she and D were looking internally for Board membership from the current roster of Bookstore and Library volunteers. She suggested that an article promoting Board membership be placed in the volunteer newsletter.

D reminded the Board that the election of officers will be in February.

EVENT/VOLUNTEER COORDINATOR: Ruth announced the entertainment at our volunteer dinner at Palmbrook. It is scheduled for the evening of March 15, 2023.

Sue asked that a committee be formed to discuss giveaways to promote the Friends and a report will be made in February. The members are Ruth Cathy and Jennie.

BOARD ADVISORS:

BOOKSTORE: Cathy mentioned to Irene that there has been a surge in signups for the Newsflash, a page and one-half of signatures currently at the bookstore desk. Irene will collect and add to the group that receives the Newsflash. Currently, we have enough bookstore volunteers. Several are in the orientation process and eight have been put on the waiting list. The store is listed on BookSaleFinder.com at no cost. For large special sale months, we have the option to purchase a more prominent sales presence on the site for the cost of \$45 per month. The store would receive feature billing at that time.

MCLD REPRESENTATIVE: Katelyn has taken a managerial position at El Mirage as of February 23, 2023. Her Fairway position will be posted soon. She inquired if the Friends would like a large magnifier that the library needs to let go. Friends do not have a need for one at this time. She mentioned that Fairway was still

very interested in getting a partition that would hide the recycle bin and be a place for bookstore ads.

Glen shared that the bookstore specials were in the Maricopa County Libraries Blast. The libraries will follow the County's lead and see rebranding in their graphics on the website. Surprise, AZ Library officially will be taken over by the city of Surprise in mid-February. This move also includes two other branch libraries, Asante and Hollyhock. Tom and Glen will alternate writing a column for Sun Views. Glen mentioned that Samantha Mears, the Maricopa County Library District's Communications Administrator, would be a good contact for discussing Public Relations.

RCSC REPRESENTATIVE: Jean encouraged all to promote and fill out the upcoming RCSC survey. Joyce inquired if RCSC would allow the Friends to post on the Rec Center bulletin boards. Jean will investigate. She also shared her email with the Board. It is jtotten@suncityaz.org

WRITER-IN-CHIEF: Tom inquired at Sun Views whether we purchase additional column space for Library use to publicize its services. The answer was "no." So the decision was made to alternate months between the Friends and the Library. By sharing the writing duties with Glen for the Sun Views column there can be a greater focus on respective services.

Jessica inquired whether Friends could consider payment of the Library's Sun View Column as a monthly gift of \$75. Glen would check, but probably.

WEB and GRAPHICS MASTER: Cindy will continue to update our web page.

UNFINISHED BUSINESS: Because of time, Brainstorming and Public Relations were moved to the February meeting.

NEW BUSINESS:

1. Sue stated that she was willing to serve another year if the Board so wished and the bylaws were amended to allow it.
2. **Bylaw 5.3.1 change suggested: As needed, the Board may extend the terms of a Board Member including those in officer positions for a period of up to one year at a time.** Ruth moved that this suggestion be accepted. Jennie seconded. **It was approved unanimously.**

3. **4.2.2 Proposed wording: No right to Vote: Members of the general public or persons otherwise participating in library activities or fundraising activities have no right to vote on matters of corporate governance or otherwise. ONLY DIRECTERS MAY VOTE. Neither do they have any rights of audit or inquiry in matters regarding corporate governance or finance. Jennie moved to adopt and Cathy approved. However, it was then pointed out that the sentence, “Only Directors May Vote,” should be at the end. Irene moved to amend the first motion and Jessica seconded. Motion carried. Lastly, Ruth moved to accept the amended version and Joyce seconded it. Motion passed.**
4. **Bylaw 8.5.1 –Current wording – All checks drawn on Corporation shall have two authorized signatures certified by the bank. Friends of the Sun City Libraries, Inc authorized signers to include President, the Vice President, the Treasurer, and the Secretary. Proposal to add at the end: “and others as authorized by the Board.” The motion to accept was made by Ruth and seconded by Irene. However, after much discussion, it was moved by Jessica and seconded by Joyce to rework the wording and bring it to the February meeting. This motion carried.**
5. Bookstore Summit will be held on Friday, January 27, 2023, in the Gathering Place. It will begin with Manager’s Job description. A report will be made at the February 2023 meeting.
6. A 2022 Highlights document was distributed. Please send additions and comments to Sue.
7. Joyce and Irene will be the Public Relations Committee as decided last month.

Adjournment: at 11:48 a.m.

Our next meeting is on February 9, 2023, at 10:00 a.m. in person at the Bell branch.

Joyce Voss, Secretary