

**FRIENDS OF THE SUN CITY LIBRARIES, INC**  
**BOARD OF DIRECTORS MEETING**  
**October 12, 2023- 10 a.m. on Zoom**

**PRESENT:** Sue Blechl, Glen Brown, Cindy Daly, Tom Everitt, Noelle Graham, Irene Nathanson, Jennie O’Leary, Brittany Parkhouse, Ruth Polansky, Sherri Sharp, Jessica Potter Slider, Jean Totten, and Joyce Voss

**ABSENT:** Anita Borski, Irene Nathanson, and Cathy Weyers

**GUEST:** Pat Czech

The meeting was called to order at 10:05 a.m.

Introductions of Board attendees to our guest Pat Czech, and Pat’s introduction to the Board attendees.

**MINUTES:** Ruth moved that the August 10, 2023 minutes be approved with the word change of “agenda” to “Minutes”, and Jennie seconded the motion. **Motion passed.**

**TREASURER:** Jessica went over the details of the report that each attendee received and noted that the Bookstore’s supply line was over due to the Canine bug inspection and the keypad door lock on the storage room door. Next month we will preview the 2024 budget. Jessica invites any suggestions or comments. At this point, the new budget will be similar to 2023 as to the total amount with some movement in line amounts.

Joyce made a **motion to accept the report as presented** and it was seconded by Ruth. **Motion passed.**

**COMMUNITY OUTREACH:** Jennie shared information on the SCHOA’s Lifestyle Senior Expo. It’s to be held on November 1, 2023, from 9:30 to Noon, at Sundial. Volunteers Cindy, Sherri, and Jennie will set up at 8:30 a.m. Ruth will prepare giveaways and Jennie will send the necessary emails.

**FINANCE:** The Committee will meet on Friday, October 20, 2023, at 9:00 a.m. in the North Room of the Sun City Library in the Bell Center. The

Board is invited. Just let Jessica know so there are enough handouts. Sue and Jennie plan on attending.

**BOARD DEVELOPMENT:** Elections are scheduled for February 2024. Current vice-president, Jennie has removed herself from presidential consideration. She will continue with her other board responsibilities. Sue was asked if she would consider continuing. By-laws changed in January 2023 would allow the Board to extend the terms of officers and board members as needed.

Cathy Weyers' board term expired as of October 2023. She will remain on the board as an advisor.

No one has stepped up for the Treasurer's position. Glen and Brittany were asked to encourage their staff, due to their public contact, to suggest possible individuals. Jessica will be available to help a new Treasurer to learn the job.

**PUBLIC RELATIONS:** Sue will begin sending weekly emails to the Board on Fridays. If any board member has something to include in this email, please contact Sue. After receiving the "Okay" from RCSC to add Bookstore signage to the outside of the building, it is in process. Chris Herring of RCSC will add the word, Bookstore, to an existing sign showing only the word, Library. Both words will appear on the sign near the front door of the Sun City Branch.

**FAIRWAY BRANCH KIOSK:** Anita was absent, but submitted the following: Sales at Fairway are going well. We put out 5 grocery bags of Harlequin-type romance books at 5/\$1. No sales! We lowered the price to 5 cents each. Maybe 10 sold. I left them to the end of the month. Suddenly last Friday (October 6) between 9 and 11 a.m. approximately 75 books sold!! We actually had more money in the money box than necessary!! Could it be a snowbird purchase? I will be changing out the romance books this week. Putting in orange dot books, science fiction paperbacks, and a ton of Louis Lamour paperbacks. All books will be 25 cents. At present, I do not have the total sales for October.

**EVENT/VOLUNTEER COORDINATION:** Ruth asked if members had received invitations to the Read-To-Me Mingle on November 8<sup>th</sup>.

A holiday get-together is scheduled for Tuesday, December 12. It will be an evening event for the Board and volunteers. Palmbrook, the venue, has changed owners and its serving method. There are no longer sit-down meals but rather a buffet, with staff dishing out the choices. Palmbrook is now known as a golf club, not a country club.

Noelie volunteered to help Ruth with arrangements.

**HOMEBOUND COMMITTEE:** Although not present, Irene submitted the following:

**BANNER UPDATE:**

- I met with Kim Adams of the Banner Olive Branch and toured their facility
- At this time, our Read to Me Program is not suitable for the seniors there.
- The Homebound Committee will review other appropriate avenues to pursue.
- I will remain in touch with Kim Adams and keep abreast as Banner Olive Center grows and becomes more established in the community.

**READ TO ME:**

- Invitations were mailed out for the November 8<sup>th</sup> Meet and Mingle, and RSVPs are coming in.
- A meeting to plan event details is scheduled for Monday, October 23 at 10 a.m. on Zoom.
- Weekly Readings continue to go well at both the Gardens and Woodmark. We are currently reading twice a week at Woodmark. In January, we may be able to add two readings a week to the Gardens as well!

**NEWSFLASH:**

- The October Newsflash was sent via Mail Chimp.
- Marcia Davis has researched options to upgrade Mail Chimp.
- Sue, Cathy, and Irene will meet later in October to review our needs with Mail Chimp, as well as consider other options.

**BOARD ADVISORS:**

**BOOKSTORE:** No report

**RCSC REPRESENTATIVE:** Jean noted that we are entering a very busy season at RCSC. A Meet and Greet welcoming the new General Manager, Matthew D'Luzansky, was held. He lives in Sun City with his wife Sue, and previously worked in our Buildings and Infrastructure Department.

The Finance and Budget committee anticipates introducing the 2024 Budget to the Board of Directors and membership at its October 26<sup>th</sup> meeting.

The Long-Range Planning Committee will be hosting four Town Halls in November. They will be open to all RCSC members and will offer them an opportunity to discuss several topics including the budget and work that the Strategic Alternative Committee (SAC) has been working on all summer regarding the Mountain View project.

Seven candidates are running for election to the BOD and all look forward to an interesting campaign season.

**MCLD Representatives:** Glen and Brittany reported that the library is looking into remodeling the Fairway Branch to provide more staff office space. Relocation of the entrance door is being considered. Maricopa Library District has approved the idea, and the project must now be discussed with RCSC.

Also, at Fairway a blankets-for-dogs program is planned for November. The Friends have purchased supplies for the blankets. This led to a discussion of having some sort of sign showing that the FOSCL had supported the program. Glen agreed and will work something up.

The Friends will also support a Memory Care Boxes for Caregivers program that has been devised by the library. It will be a trial period to ascertain its usage and to see if it might need expansion. Joyce **moved to spend funds to create 30 memory care kits** and Jennie **seconded.**

**Motion passed.**

Electrical improvements at the Sun City Library are underway. The branch will be closed for a Sunday and Monday to complete the process. The upcharge for Sunday work should not exceed five thousand dollars. It will

take two to three months to fabricate the equipment and installation will happen between December and January.

**WRITER-IN-CHIEF:** No report

**WEB and GRAPHICS MASTER:** Cindy noted that the webpage gets very few hits. This will be a challenge for the Public Relations Committee and others.

**UNFINISHED BUSINESS:** There was none.

**NEW BUSINESS:**

Volunteer News Letter has a name. It will be called "Focus on Friends" A sample copy had been sent to members before the meeting suggesting a format with specific columns that had assigned responsibilities. A brief discussion followed and the idea of a monthly newsletter, edited by Tom, was well received.

Sue asked if any other business needed to be discussed. None was mentioned.

She asked our guest, Pat, if she had questions. There were none. Members decided to meet next month on Zoom.

**The next board meeting will be on November 9, 2023, at 10 a.m. via Zoom.**

Ruth moved that the **meeting be adjourned** and Joyce seconded. It was **unanimous!**

**Adjournment:** The meeting was adjourned at 11:45 am.

Respectfully submitted,  
Joyce Voss  
Secretary, FOSCL Board