

FRIENDS OF THE SUN CITY LIBRARIES, INC
BOARD OF DIRECTORS MEETING
December 14, 2023, 10 a.m. at SC Branch

PRESENT: Sue Blechl, Glen Brown, Cindy Daly, Tom Everitt, Irene Nathanson, Brittany Parkhouse, Ruth Polansky, Jessica Potter Slider, Joyce Voss, and Cathy Weyers

ABSENT: Anita Borski, Sherri Sharp, Jean Totten

GUEST: Janet Wiewel

Handouts: Budget with monthly Treasurer's report, Goals for 2023, 2024 Calendar, and Inventory of Friends' Give-aways

The meeting was called to order at 10:07 a.m.

BOOKSTORE: Cathy asked to be heard first since she had limited time this morning. The two air purifiers recently purchased have significantly improved the air quality in the bookstore. Several volunteers mentioned that they had noticed the change. Inventory will take place in the first week of January 2024. The number of volunteers now working in the bookstore is satisfactory. Sue asked what the procedure was if Cathy is out of town. Cathy said she always has the necessary info with her and that she can be called concerning issues.

Sue noted that since only 5 board members were present among attendees all 5 needed to respond to any motions made.

MINUTES: Ruth moved to **accept the November minutes** as sent. Jessica seconded. **Motion passed.**

TREASURER: Treasurer's report included the proposed 2024 Budget which had been sent to members previous to the meeting. There were no questions asked of Jessica. The Budget amount is the same as in 2023. Irene made **a motion to accept the monthly report as presented** and it was seconded by Joyce. **Motion passed.**

A motion to **approve the 2024 budget** was made by Ruth and seconded by Joyce. **Motion passed.**

COMMUNITY OUTREACH: There is now a vacancy in this office. Events coming up are Discover Sun City on January 17th at Sundial. Helpers are needed from 8:15 to 11 and from 5:30 to 8. A library person will also be at the Friends' table. SCHOA, a new resident orientation, will be coming up (no dates yet). We will participate. Giveaways were discussed. Sue handed out an inventory of current promotional items.

FINANCE: Portfolios are doing well.

BOARD DEVELOPMENT: Here, again, we have a vacancy. This is our major challenge NOW. We need to develop strategies, and get referrals. This is SERIOUS.

Anita was elected to the RCSC board. She hopes to be able to continue with the Friends board, but this is not clear yet. She still plans to volunteer with bookstore financial duties and the Fairway kiosk.

Discussion followed on the recruitment of board members. An Open House in the spring was proposed. The new electrical work in the library and the bookstore upgrade would be featured.

EVENT/VOLUNTEER COORDINATION: Ruth said the Holiday gathering at Palmbrook had 55 attendees. The fashion show and piano music were hits. The service, however, was very lacking. Ruth will investigate other venues for our gatherings. We need a place for our Volunteer Appreciation Dinner. Jan Sandwich will entertain at the Appreciation Dinner. Two other possibilities concerning the dinner were to offer rides and to bring guests. No final decisions were made.

HOMEBOUND COMMITTEE: Irene commended Ruth on the success of the Holiday gathering and happily mentioned that five of her "Presenters" were there.

A few months ago, Irene and a volunteer visited Banner Olive Branch to see if it might be a third location for the Read-To-Me program. It was determined that it was not suitable. She plans to ask the appropriate Olive

Branch staff if their Meals on Wheels service could distribute our brochures.

Surprisingly the Holiday has not caused any problems with providing Read-To-Me programs.

Sue mentioned that she would be delivering holiday flowers to the two libraries and the bookstore.

Ruth is working on a new bookmark.

MCLD REPRESENTATIVES: The County is eliminating the honor book program at its libraries. These collections at both Sun City libraries will be donated to the Friends and will be used for the Fairway Kiosk sales. The library honor puzzle system will remain. The Fairway remodel is moving ahead. An architect has been selected to do a 1 to 2-page proposal which will be discussed in early January.

Brittany announced she will be leaving the County Library System and has taken a position with the Chandler Library. Her last day is January 5th. A new posting for her vacated position was posted on the day of this meeting.

RCSC REPRESENTATIVE: Jean Totten was absent due to her attendance at an RCSC board meeting at which Anita was installed as a board member. We do not know who will be our representative in 2024,

NEWSLETTER: Tom mentioned that pictures had been added to the recent newsletter and he hopes to use ones from our holiday dinner in the next edition. There was some discussion as to how to get the newsletter into the body of the email rather than an attachment. It was felt more would read if this was done. A solution will be pursued. Sue reminded us that the newsletter was a work in progress and that changes can be made.

WEB AND GRAPHICS MASTER: Cindy will be out of the country from January 3rd to May 2nd. She is still available by Zoom, email and the “What’s Ap” app. She can still do signs and will maintain the website. Holiday pictures will soon go up on the site. She noted that a new roster is needed for it.

UNFINISHED BUSINESS:

Evaluation of 2023 Goals

1. Implement at least one service from the Homebound Workgroup:
Development and implementation of the Read-To-Me program

2. Establish a Public Relations position by the end of the year.
Ground Work and beginnings of the 2024 calendar
3. Work with Jessica to plan the treasurer's succession and related matters
Attempt to break down duties to be covered by several people.
4. Have a full complement of officers and board members for Feb 2024
Not successful so far
5. Continue the Bookstore Summit work, to improve operations
Once a year
6. Evaluate the locker proposal from the District and decide on our intent. Work with the District and RCSC.
The board decided not to pursue it.
7. Reestablish our Community Outreach and Speakers Bureau program
Not possible until a Board membership increases.

NEW BUSINESS:

1. It was proposed to **accept the resignations of Jennie O’Leary and Noelle Graham with regret** from the Board. Jessica so moved and Irene seconded. **Motion passed.**
2. Sue will be writing Highlights of 2023 and bringing them for the Board to review
3. A look at the 2024 Calendar developed thus far

The next board meeting will be on January 11, 2024, at 10 am on Zoom.

Adjournment: The meeting was adjourned at 11:44 am.

Respectfully submitted,
Joyce Voss
Secretary, FOSCL Board