

**Friends of the Sun Cities Libraries, Inc.**  
**Board of Directors Meeting Minutes**  
**December 9, 2021**

The meeting was called to order at 10:03 a.m. on Zoom by Sue Blechl.

**Present** were: Sue Blechl, Cathy Weyers, Jessica Potter Slider, Joyce Voss, Ruth Polansky, Irene Nathanson, Jennie O’Leary, Tom Everitt, Marcia Davis, Sheila Rooney (RCSC), Brianna King (MCLD).

**Absent** were: Roberta Hawksworth and Diane Wysocki.

**Minutes of the November 11, 2021 were approved.** Ruth moved to accept, Jenny seconded and it passed unanimously.

**Treasurer:** Jessica reviewed our emailed copies of the Treasurers Report. It was moved by Joyce, seconded by Ruth and **approved unanimously that the November 30, 2021 report be accepted.**

Her Comments: Protective gloves were purchased for the book store. The store is doing well financially. We were reminded that after being closed due to CoVid, the store was reopened on May 15, 2021.

**Publicity:** Irene reported that the monthly News Flash and the special edition newsletter about Mary Anne McDonald had been successfully sent with Marcia’s help. Irene was commended for these two emails. Due to the Holiday, Irene proposed sending out the next News Flash and newsletter after the 25th. No one disagreed. Specials in January will be half price on books by Nora Roberts and Danielle Steel. The 2 paperbacks for a quarter will continue.

**Community Outreach:** Jennie reported that Discovering Sun City on January 19, 2022 was to happen and asked if we wanted a presence there. After discussion, it was decided to attempt to have materials at the event but no human representative. Whether we can have materials without a representative will be investigated by Sue and Jennie. **Ruth moved that the FOL send materials but no staff to Discovering Sun City. Irene seconded the motion and it passed unanimously.**

**Finance:** Jessica reported that the committee is currently not meeting and that the Investments are doing just fine.

**Event Coordinator/Volunteer Coordinator:** Volunteer T-shirts will be ordered after the first of the year. No long sleeves will be ordered because number would be too few. For those who need to be warmer, it was suggested to wear a long sleeve Tee beneath

the FOL shirt. Anyone still needing to sign up for a shirt, will find the request sheet in bookstore office area.

Sue mentioned she would soon be sending out the Volunteers' Holiday Cards.

**Board Development:** No report.

**Board Advisors -**

**Bookstore:**

A new more orderly arrangement is now evident in the store and office space. Improved Wi Fi and a new printer are also evident.

**MCLD Representative:** Brianna King lauded the new look of the Book Store. She reported that the library will begin in person programming with a limit of 12 MASKED attendees. Some book groups have already reserved a room in the library. Virtual programs will continue. She mentioned the success of the virtual writing program.

Brianna encouraged us to spread the word about the Binax CoVid kits supplied by County Health and distributed by the library. After requesting the kits, either at the desk or by phone, they are given to the requester outside the building. There are 2 tests in each kit. Limit of 2 kits per request.

A new permanent curbside service sign is being considered. If allowed the Friends will be approached for financial help. The need for this has arisen because of the crowded parking lot on weekday early mornings.

**RCSC Representative:** Sheila Rooney acknowledged this was her last meeting because she is leaving the Board. She encouraged us by saying that she might volunteer for us in the future. A major meeting of the RCSC in on 12/13/21 and we were encouraged to attend and support the Board.

**Writer-in-Chief:** Tom had no report.

**Web and Graphics Master:** Marcia Davis presented statistics on the number of hits for the Friends web site. For a single day, the most recorded was 16. Generally, the average is 0 to 2. Currently our site is more of a document depository with some information on the bookstore. Marcia suggested that the Book Store be the focus of the web site. Question arose as to an email for the bookstore and who is responsible for tending to it. Currently there is a "hot mail" email for the store. Should we consider having a new one? Discussion will be held to determine what email to use and who will tend to it. Topic will be put on January agenda.

Sue mentioned the redesigned brochure. None have been ordered yet. We are still trying to determine how it will be used.

**Unfinished Business:**

We will have a plaque honoring Mary Anne McDonald, but where it will be placed is still unknown. That positioning will influence the size of the plaque. Additionally, the memorial, itself is still undecided and will be an agenda item in January.

**New Business:**

The Board agreed that it would determine month to month as to whether to meet in person or on zoom. In January we will meet on zoom.

The annual meeting to elect officers for a 12-month period will occur in February 2022. There are a couple of board members who terms expire in the next year and we have lost some other board members. Think about recruiting for the Board and also consider who should make up the slate of officers.

Our **next meeting is January 13, 2021**. It will be conducted at **10:00 a.m. via Zoom**.

**Adjournment:** 11:06 a.m.

Respectfully submitted,

Joyce Voss, Secretary