

FRIENDS OF THE SUN CITY LIBRARIES, INC
BOARD OF DIRECTORS MEETING
February 8, 2024, 10 a.m. on Zoom

PRESENT: Sue Blechl, Glen Brown, Tom Everitt, Irene Nathanson, Ruth Polansky, Sherri Sharp, Jessica Potter Slider, Jean Totten, Joyce Voss, and Cathy Weyers

ABSENT: Cindy Daly

GUEST: Tom Haugsby

Introductions were made by each of those present and Tom related a bit about himself.

The meeting was called to order at 10:11 a.m.

MINUTES: Ruth moved to **approve the minutes of the December 2023 Board Meeting** and Sherri seconded. **Motion carried.**

TREASURER: Jessica explained some of the tax forms we use in our annual reporting which is handled by our CPA firm. To that end, Jessica **moved that the MJ Stern, CPA, LLP firm be engaged for the Friends' accounting and tax preparation which includes the preparation of Forms 990, AZ Annual Report, and Forms 1099-NEC for the years 2023 and 2024.** Joyce seconded it. **Motion passed.**

To a question about the cost of this service, Jessica replied that it was \$1500, which is the going rate for such.

Due to the cancellation of the January 2024 Board meeting, members had not seen **the year-end report issued after December 31.** It was decided to **delay the acceptance of this report until the March 2024 meeting.** Joyce **so moved.** Jessica seconded. **Motion passed.**

Ruth made **a motion to accept the January 2024 monthly Treasurer's report as presented** and it was seconded by Irene. **Motion passed.**

Sue mentioned that \$520 had been collected in memory of Charlotte Klose. The funds will go into the General Budget but may be designated for a specific area like the Read To Me Program which was dear to Charlotte's heart.

FINANCE: The Finance Committee will next meet at 9:00 a.m. at the Sun City Library on Friday May 17. All are invited. If coming please let Jessica know.

COMMUNITY OUTREACH: Vacancy!!

BOARD DEVELOPMENT: Vacancy!!

EVENT/VOLUNTEER COORDINATION: A discussion of an Open House that would showcase the Friends could take place in April during National Library Week, April 7th through April 13th at the Sun City Library, and perhaps on another day at Fairway Branch. If these were successful, we might look to doing something similar during October's Friends Day. Ruth asked for suggestions about collecting the Guest ticket money for the Volunteer Dinner on March 20th. She was given suggestions to consider. Doors will open at 5:30 and dinner will be at 6:00. Entertainment will be by Jan Sandwich.

HOMEBOUND COMMITTEE: The Read To Me program continues with its Wednesday presentations at our two sites. Recently Friday presentations have been added at Woodmark.

Near the end of the year, some glitches in the readiness of the sites for our Read To Me presenters occurred. As a result, Irene put together a survey soliciting information from the presenters on these and other issues. Surveys were recently mailed out. When they are returned and the compilation has been completed, she will report the findings to the Board. Holiday gift flowers were delivered to both facilities by Irene.

When Irene initially visited the Banner Olive Branch, she asked if their Meals on Wheels services would distribute the Friends brochure. After two follow-up contacts the representative at Banner Olive Branch has not responded to this request. No further action is planned at this time.

BOOKSTORE: Cathy reported that January 2024 Bookstore profits were \$400 more than December 2023, and \$650 more than January 2023. The air purifiers mentioned last month continue to be wonderfully accepted by the working staff and customers.

MCLD REPRESENTATIVE: Glen reported that

1. A **new supervisor** for the Fairway Branch has been hired. She is Janelle Yoder. Glen will send her info to Tom for the newsletter.
2. The **Thread Power Outlet Project** will be installed over the weekend of March 24-25 or March 31-April 1. The library will be closed on those days.
3. The **Entrance Project at Fairway** is still awaiting an architect.
4. A **new proposal** was brought to the Board by Glen. It is improved lighting for the Sun City Library meeting room. Members had been emailed copies of a proposal by Accel Electric AZ, LLC. It will be voted on later in today's meeting.
5. Glen was asked who is the **County Library Board**. Answer: the main County Board of Directors handles major library concerns.
6. The **entire Fairway Building** will be **closed** for computer upgrade on Monday, February 12 until 3:00 pm.

RCSC REPRESENTATIVE: Jean Totten noted that the next Exchange meeting of the RCSC Board of Directors will be on Monday, February 12th at 4 pm at Sun Dial Auditorium. This is the more "informal" meeting of the two that RCSC has every month. Staff and Board will be present to answer the questions/concerns of Members of Sun City.

RCSC will be holding its Annual Membership Meeting on March 12th at the Sundial Auditorium at 6 pm. You must bring your RCSC membership Photo card to be eligible to attend and participate. There are deadlines for

submissions by Members, and proxies are allowed. For more information, please go to the RCSC home page, www.Suncityaz.org

NEWSLETTER: Tom, Ruth, and Irene are working to get the emails of each Friends' volunteer into one Master List. This will be useful in using MailChimp.

WEB AND GRAPHICS MASTER: Cindy has informed the Board by way of Cathy that at this time she is unable to get a connection to us or to the website from Ecuador where she will be until May. Sue will contact her.

UNFINISHED BUSINESS: Because of our greatly reduced number of Board Members, we cannot be in expansion mode. At this point our job is two-fold: **Protect our assets and keep our bookstore operating.** Sue contacted Barry Masloff at RCSC about the sign change requested by Friends. This outside change would not only include the word, Library, but also the "Bookstore."

NEW BUSINESS:

1. It was proposed to **accept the Board resignation of Anita Borski with regret.** Our appreciation of her work for the Board was noted. Jessica so moved and Ruth seconded. **Motion passed.**
2. **Election of Officers for 2024.** There were no nominations from the floor. Sue presented a slate: **Sue Blechl president, Joyce Voss secretary, and Jessica Potter Slider treasurer.** Irene moved to accept the plate as presented. Ruth seconded. **Motion passed.**
3. Joyce moved that the **Friends underwrite the \$5662 cost of the Meeting Room Lighting project explained by Glen earlier in the meeting.** Irene seconded. **Motion passed.**
4. Work will begin on planning a National Library Week celebration.
5. 2025 is the 50th anniversary of the Bell building in which the Sun City Library resides. We need to think of some possibilities to note

this event, set aside funds for it, and consider appropriate giveaways.

6. A Friends of the Sun City Libraries Promotional Committee was appointed: Sue, Ruth, Tom, and hopefully Sherri.

The next board meeting will be on March 14, 2024, at 10 am. When the meeting date is closer, the decision of in-person or on Zoom will be decided.

Adjournment: The meeting was adjourned at 11:47 am.

Respectfully submitted,
Joyce Voss
Secretary, FOSCL Board