

FRIENDS OF THE SUN CITY LIBRARIES, INC
BOARD OF DIRECTORS MEETING
August 10, 2023- 10 a.m. on Zoom

PRESENT: Sue Blechl, Glen Brown, Cindy Daly, Noelle Graham, Maria Lafayette, Irene Nathanson, Jennie O'Leary, Brittany Parkhouse, Ruth Polansky, Sherri Sharp, Jessica Potter Slider, Brittany Jean Totten, Joyce Voss, and Cathy Weyers

ABSENT: Anita Borski, Tom Everitt.

The meeting was called to order at 10:07 a.m.

MINUTES: Ruth moved that the July 13, 2023 minutes be approved as sent, and Maria seconded the motion. **Motion passed.**

TREASURER: Jessica reported that Friends' funds were used for

- a touch keypad for the bookstore storage room door
- special lunches for the volunteers
- canine inspection for bugs
- A 3D printer that is still in transit
- RCSC room rentals for 5 separate dates in September, October, and November.

Expenses were more than the monthly budget, but excess existed from the previous months, to cover.

Jennie made a motion to accept the report as presented and it was seconded by Ruth. **Motion passed.**

COMMUNITY OUTREACH: Jennie – Nothing reported.

FINANCE: Nothing reported

BOARD DEVELOPMENT: Nothing new was reported. Sue noted that the Board can go up to 15 board members.

EVENT/VOLUNTEER COORDINATION: Ruth is investigating the restoration of the Awards program. Possible categories could include longevity, most hours, retirement, etc. The idea of a holiday event was suggested.

A new door sign for the bookstore door with our new logo is being considered. More on this sign next month.

BOARD ADVISORS:

BOOKSTORE: Cathy reported that all are working hard. Sherri cleaned the small refrigerator. This had never been done in the 4 years since purchase. Volunteers with special assignments seem to be growing more proficient in their tasks. There are 3 applications for bookstore volunteers currently on hold. A new computer will be put in place next week. Besides the programs used, it will have Windows Eleven.

Anita asked Cathy to find out how many years of records needed to be kept. Jessica will work with Anita to determine such.

A change in the CoVid notice that appears at the end of our communications was discussed. A motion to change it to **“Wearing masks is a personal choice”** was proposed by Joyce and seconded by Cathy.

Motion passed. It was noted that masks are available at the bookstore desk.

September bookstore specials will be announced in a few days.

Jean Totten was moved up on the agenda due to her need to leave the meeting early.

RCSC REPRESENTATIVE: Jean Totten, Communication Coordinator for SAC (Strategic Alternatives Committee), an ad hoc committee formed to address the Mountain View Recreation Center renovation, stated that the committee was to have two weeks off from meetings. The next meeting is on August 25. The three co-chairs have retained an architect to assist the committee as they continue their quest to reach a solution.

The RCSC Finance and Budget Committee are holding meetings every other week as they begin the 2024 budget preparation. One of their objectives is to include a simpler and more comprehensive reporting system. Viewpoint Lake is filling!!

MCLD Representative: Glen showed the QR cube made on the 3D printer.

Currently considering having power cords under the Bell Branch Library carpets to provide wider connectivity in the library. The cost is about twelve to fifteen thousand dollars and is a possible future request to be submitted to the Friends. Another proposal is for a circulation desk upgrade at Fairway. The desk is dated and too low. The cost is about \$10,000. More on these two items in September.

Glen will pass on Board's idea for an outside sign on the side of the building for the bookstore to his superiors. RCSC will also have to be contacted about the sign.

A shade cover for the outside book drops was discussed but was tabled.

WRITER-IN-CHIEF: No report

WEB and GRAPHICS MASTER: Cindy is investigating ideas for a fresh look for the Friends website. Once she receives some new pictures, she will archive the old ones. Cathy asked who receives Board Volunteer Forms. Since Jennie is the Board Development person; these Board Volunteer applications should be sent to her.

UNFINISHED BUSINESS:

Homebound Work Group chair, Irene, reported that the Read-To-Me program now has 13 trained readers, who are serving the Gardens and Woodmark sites. Several new volunteers are being trained. A Mingle is planned for the Committee and its Volunteers in September where tips and strategies will be shared.

Banner Health in Plaza Del Rio, has become a possible place for this program. Irene will investigate.

Bulletin Board responsibilities were discussed somewhat. Irene continues to manage these spaces. Getting Irene some help, and seeing how this responsibility fits into the general Public Relations plan needs to be worked out.

The Fairway Project, selling paperbacks from the bookstore at this branch, was undertaken by Anita. Priced at 25 cents, sales have been good. The arrangement is attractive. A few glitches still need working out.

Review of 2003 Goals

1. Implement at least one service from the Homebound Workgroup. **Established the Read-To-Me Program.**
2. Establish a Public Relations position by the end of the year. **Being worked on.**
3. Work with Jessica to plan the treasurer succession and related matters. **In discussion.**
4. Have a full complement of officers and board members for February 2024. **Working on**
5. Continue the Bookstore Summit work, to improve operations. **The next meeting will be planned.**
6. Evaluate the locker proposal from the Maricopa Library District, and make a decision on our intent. Work with District and RCSC. **Decision made to no longer pursue.**
7. Continue Community Outreach and Re-establish a Speakers' Bureau. **Possible Banner Health site...Speakers Bureau work has not yet begun**

NEW BUSINESS:

Treasurer's Position – Jessica shared that this position requires a person with bookkeeping skills or one who loves working with numbers. Time commitment averages about two hours per week.

How to get the word out about the position was discussed. Ask your friends. Place request in Bookstore Notes. Contact places like CAN and the Computer Club.

Sign for the Bookstore on the outside of Bell Recreation Building – Sue has begun the process.

Public Relations – There was a quick look at the prepared planning pages emailed to members. Additional ideas were sought. Street signs directing the public to one of the libraries were suggested. Work will continue to define what is needed for this work and position.

The next board meeting will be on September 14, 2023, at 10 a.m. via Zoom.

Adjournment: The meeting was adjourned at 11:55 am.

Respectfully submitted,
Joyce Voss
Secretary, FOSCL Board