

FRIENDS OF THE SUN CITY LIBRARIES, INC

BOARD OF DIRECTORS MEETING

AGENDA

September 14, 2023

10:00 a.m. on Zoom

1. **Call to Order** at 10:04 a.m. Attending: Sue Blechl, President; Jennie O'Leary, Vice President; Jessica Potter-Slider, Treasurer; Cathy Weyers; Irene Nathanson; Sherri Sharp; Noelie Graham; Anita Borski; Tom Elliot; Glen Brown; Jean Totten. Not attending: Joyce Voss, Secretary; Ruth Polansky; Maria Lafayette; Cindy Daly; Brittany Parkhouse
2. **Appointment of Secretary Pro tem** –Jennie O'Leary will take notes for Joyce Voss, who is absent
3. **Minutes** – Irene Nathanson had a correction for the August 2023 minutes, to take out "In September" where it mentioned having a mingle for homebound readers. Should read: "A mingle is planned for Committee members and volunteers where tips and strategies will be shared." **MOTION:** Anita Borski moved that the August 2023 minutes be accepted with the requested change; seconded by Sherri Sharp. Voted and approved.
4. **Reports**

Treasurer- Jessica Potter Slider. Look at Restated report as other had errors. Book sales, including Fairway sales totaled \$2,819.00 and online sales were \$383, for a grand total of \$3,203 for August 2023. Expenses included \$1,630 for the new computer and printer, ink, paper and other supplies. We donated \$804 to the Sun City and Fairway libraries for the help desk, two programs and puzzles. There was a credit of \$325 for return of the meeting room deposit at Fairway. Surplus of \$2,453 for the year, \$22,096, YTD. **MOTION:** To accept Treasurer's report made by Cathy Weyers, seconded by Noelie Graham. Voted and approved.
5. **Standing Committees**
 - Community Outreach – Jennie O'Leary. Nothing to report
 - Finance – Jessica Potter Slider. The Finance Committee will meet October 20, 2023 at 9:00 a.m. in the Bell Library North Wing Program Room. Both representatives from the financial companies we deal with have RSVPed. Anyone is welcome to attend. Let Jessica know if you plan to attend so she can let the financial representatives know how many handouts to bring.
 - Board Development – Jennie O'Leary – Discussion of Treasurer position. She hasn't heard from anyone as to whether or not they know of someone who may be interested in the position. Maria Lafayette has submitted her resignation from the Board, so we are down to 10 members. Cathy Weyers' term on the Board is up in October 2023 but she will remain on the Board as an advisor as Bookstore Manager.
6. **Event Coordinator** – Ruth Polansky. Not present. Sue Blechl reported Ruth is working on a volunteer event for December 2023 at the Palm Brook County Club.
7. **Volunteer Coordinator** – Ruth Polansky. Not present. Sue Blechl reported she has volunteer name tags, which she will distribute.

8. **Homebound Committee** – Irene Nathanson. She is meeting with people at the Banner Health Olive Branch for a tour on Thursday, September 19, 2023. She wants to see if they would be a good match for us to do a reading program there. Readings are going well at Woodmark and the Gardens. At Woodmark, they have increased the readings to twice a week. She is planning a mingle for the volunteers. Board members are invited, and she has invited Charlotte Klose, the founder of Book Friends, our original reading program.

9. **Board Advisors**

- a. **Book Store Advisor** – Cathy Weyers. Book thefts and other. Things are going well. She doesn't think they need a month-long sale. Instead, they are adding "Wonderful Wednesday" and "Terrific Thursday" special sales. For each Wednesday in October, customers will receive one "orange dot" book of their choice FREE with their purchase. Terrific Thursdays will have a different sale every week. It may be an author, a genre, books by authors ending with "?", Damaged Darlings (books too damaged to be sold at our regular price but still in 'readable condition.'" At Fairway in August, about 25 of the Christmas paperbacks came up missing and there was no money left for them. Cathy is not concerned about the loss of the money, as it's not that much in the grand scheme of things but is concerned about the loss of inventory. It will affect the Holiday displays that will go up in November. She talked about sending different types of books to Fairway. Anita Borski, who heads the project, said whatever is sent needs to be consistent in price so there's no confusion. She also said they don't want to have to have someone at Fairway all the time. She will keep an eye out to see if it happens again. There have also been a couple of instances of shoplifting at the Book Store. One girl had 6-7 books and was walking around; when she came to pay, they noticed that the original \$6 label was covered over by a lower price orange dot. When questioned, she left the Book Store. Some discussion of possible security measures, e.g., putting up a "under surveillance" sign or a fake camera. Most Board members agreed that this would set a negative atmosphere. Volunteers should be aware of what's going on, but they should not confront anyone.
- b. **MCLD Representative** – Glen Brown. • Power update. The company which manufactures the power strips will come to install it, but they also needs an electrician. The power strips go under the carpet squares. Propose to supply electricity to 6 tables for patrons to plug in laptops, electronic devices, etc., which improves the libraries' accessibility. RCSC has approved the project. The proposal is good for 30 days so they need to move quickly. The library will be closed for a day for installation. He will let Cathy know what date for the Book Store. **MOTION:** to provide up to \$15,000 to pay for the installation of the power strips, with provision he can come back to the Board if the cost proves to be more than that, made by Anita Borski, seconded by Irene Nathanson. Voted and approved. • Memory Boxes request. A project proposed by Brittany Parkhouse. A box with items for people with dementia, i.e., adult picture books, activity books, coloring books, books on Alzheimer's for caretakers, etc. Anita Borski suggested including things to keep their hands busy; Noelle Graham suggested coffee table books. He will have more information at the next meeting. Fairway programs have had a good kick-off. Booking the meeting room for specific days is working out well and programs are 100% filled.
- c. **RCSC Representative** – Jean Totten. The Strategic Alternative Committee will meet this Friday in the Sonoran Room at the Grand Recreation Center at 2 pm. This committee was formed to include the RCSC members in the decision-making process for the remodel/renovation at the Mountain View Recreation Center. The meeting will focus on two alternatives: 1. Remodel the Mountain View Auditorium, or 2. Build a stand-alone Performing Arts Center (PAC) at the Lakeview Recreation Center. All members in good standing are encouraged to attend. However,

guests are not permitted to speak unless so noted by the Co-Chairs. Several town halls are planned for the fall months where members can view the plans and comment. The next RCSC Board meeting will be held on Thursday, September 28th at 9 am at the Sundial Auditorium. All members in good standing are welcome to attend and may sign up to speak only on any motions that are presented at that time. Our Viewpoint Lake, located at the Lakeview Recreation Center, Thunderbird and Del Webb Blvd. has hit the 2 ft. mark at the pier. A celebration for the re-opening of the lake is being planned.

- d. Advisor – Tom Everitt. Nothing to report
- e. Web and Graphics Master – Cindy Daly. Not present

10. Unfinished Business

- a. Public Relations in process. Sue Blechl and Joyce Voss will present something at the next meeting.

-- Helpful Hannah column. Sue Blechl did a column using the persona Helpful Hannah, who answered some questions about the Friends. She will do similar columns with Helpful Hannah in the future as other questions come up.

- b. Fairway Project – concerns. See notes under Book Store Advisor report.

11. **New Business** --Is there any possibility of donations being dropped off at Fairway? They don't take large donations but if it's just a few books, they will take them and put them in the currier bin for the Friends.

12. Other items that need to be considered by the Board. Need to accept Maria Lafayette's resignation.

MOTION: To accept Maria's resignation, with regret, made by Jennie O'Leary, seconded by Jessica Potter-Slider. Voted and approved

The next meeting: October 12, 2023 at 10:00 a.m. on Zoom

13. Adjournment at 11:39 a.m.

Jennie O'Leary, Secretary Pro tem, FOOSC