



April 8, 2021 BOARD OF DIRECTORS MEETING MINUTES

The meeting was called to order at 10:36 a.m. by President Sue Blechl via Zoom. Present were: Sue Blechl, Patricia Bates, Jessica Potter-Slider, Cathy Weyers, Ruth Polansky, Linda McKnight, Roberta Hawksworth, Monica Fallon, Irene Nathanson, Brianna King (MCLD), Tom Everitt (Writer-in-Chief), Mary Anne McDonald (Bookstore), Sheila Rooney (RCSC) and Marcia Davis (Web and Records). Charlotte Henderson and Jennie O'Leary attended as guests.

Approval of Minutes: Minutes of the March 11, 2021 were approved.

Treasurer: Jessica Potter-Slider distributed the March financial report via email prior to the meeting. She noted that there were only routine expenses. It was moved, seconded and approved that the report be accepted.

STANDING COMMITTEE REPORTS:

Publicity: No report

Community Outreach: No report. Linda McKnight has not received any responses to her notes concerning Small Free Library participation.

Finance: Jessica Potter-Slider reported that the portfolios are doing well. The committee has not met since the beginning of the pandemic and she does not anticipate they will have an in-person meeting before October. Jessica is in contact with the portfolio managers and routinely monitors the status of the accounts. She also reported that file purging is on-going and that it is anticipated it will be completed by June 1 after which a records retention policy will be proposed to the Board

Event Coordinator: Cathy Weyers reported that she has completed arrangements for the 2022 Volunteers Dinner and that plans for the Welcome Back luncheon are being tweaked.

Book Buddies: Monica Fallon reported that she has contacted most of her Book Buddies volunteers and nearly all are eager to resume their duties. It was noted that a new "customer" base will need to be developed.

Book Friends: A letter of resignation from the Board of Directors has been received from Charlotte Klose. It was accepted with sincere regrets and Charlotte was praised for her work in developing and launching the Book Friends program.

Board Development: Cathy Weyers reported that the Committee had interviewed Jennie O'Leary for a position on the Board. Jennie was invited to share a bit about herself.



Volunteer Coordinator: Ruth Polansky stated that she had sent lists of volunteers to each committee chairman to contact for updates on their status and willingness to resume when restrictions are lifted. It was noted that there is some difficulty putting names with faces in the case of many volunteers; it was suggested that perhaps we establish a portfolio of photos on the “members only” area of the website. It was suggested that we could have a “photo booth” at our next event. With easing of restrictions it was thought that perhaps we could soon have a Mingle on the “patio” outside the bookstore, weather permitting.

BOARD ADVISERS:

Bookstore Manager: Mary Anne McDonald reported that additional repairs have been made to the roof, following additional rain damage after the latest storm. In light of eased Covid restrictions, she suggested re-opening the bookstore on May 10 and that no book donations be accepted until after May 31. Other suggestions regarding re-opening were made and it was decided to have **a special Board meeting on April 15 at 1:30 p.m. (via Zoom) to work out the details.** Charlotte Henderson reported that Diane Wysocki has established an eBay account for the on-line sale of rare and collectible books and she and Diane will be working with Mary Anne McDonald to get this enterprise up and running. Mary Anne also asked that a new sandwich board for the front of the library be considered.

Library Manager: Brianna King reported that, effective April 26 the MCLD libraries will be moving to Phase 4 which allows public access to the library EXCEPT there will be no seating and the computers will not be available for use. Masks will not be required but will be encouraged. She will keep the hallway to the bookstore closed until the store reopens in May. There has been no word yet on in-person programs. Brianna provided information on the library's current Citizen Science kits and Culture Passes. She thanked Friends for the gift of aprons to the library staff and asked that Friends consider a water subscription for the staff room so water bottles can be filled without using the public water fountains.

RCSC Representative: Sheila Rooney reviewed RCSC's protocols in response to moving to Phase 4 and noted there is a consistency issue with regards to changes. RCSC's Board will be voting on changes at their upcoming meeting and Sheila will advise Friends of the outcome as it might reflect on our activities.

Writer-in-Chief: Tom Everitt noted he had a few responses to his Friend-to-Friend request. He asked for suggestions for future questions to be posed to the volunteers. Because of the timing, he will be unable to announce the bookstore reopening in the next newsletter.

Web and Graphics Master: Marcia Davis reported that web traffic was up 24% this month. She has posted a lot of new information and urged everyone to check it out. She also requested that she be kept updated on bookstore re-opening information so she can keep the cover page current. Marcia also did a quick check on-line of LED sandwich boards



which might fill the needs of the bookstore; she forwarded the link to Mary Anne and Sheila for further investigation and RCSC compliance.

UNFINISHED BUSINESS:

Sue Blechl reported that she is still conducting one-on-one discussions with regards to “shadowing” and areas of particular interest. She expects to have a report at the May meeting.

Roberta Hawksworth has been tasked with investigating feasibility of doing a mass mailing to re-introduce Friends to the community at large and to promote re-opening of the bookstore.

Mary Anne McDonald reminded Ruth Polansky that the Volunteer of the Year plaque needs to be updated.

It was decided to honor Mary Anne McDonald and Sue Painter (2020 Volunteers of the Year) at the October “Welcome Back” Luncheon.

NEW BUSINESS:

Cathy Weyers nominated Jennie O'Leary for a six-year term on the Board of Directors of the Friends of the Sun City Libraries. Jessica Potter-Slider seconded the motion. Motion carried unanimously.

The next meeting is scheduled for Thursday, May 13, 2021 at 10:30 a.m. Via Zoom.

There being no further business, the meeting was adjourned at 12:07 p.m.

Respectfully submitted,

Patricia S. Bates
Secretary