



February 11, 2021 BOARD OF DIRECTORS MEETING MINUTES

The meeting was called to order at 10:31 a.m. by President Sue Blechl via Zoom. Present were: Sue Blechl, Patricia Bates, Jessica Potter-Slider, Cathy Weyers, Ruth Polansky, Linda McKnight, Monica Fallon, Roberta Hawksworth, Charlotte Klose, Tom Everitt (Writer-in-Chief), Mary Anne McDonald (Bookstore), Sheila Rooney (RCSC) and Marcia Davis (Web and Records). Rusty Bradshaw attended as a guest.

Approval of Minutes: Minutes of the January 14, 2021 meeting were approved.

Treasurer: Jessica Potter-Slider distributed the January financial report via email prior to the meeting. Linda McKnight moved, seconded by Ruth Polansky, that the report be accepted as presented. Motion carried. Jessica outlined the commitment required to retain Monica Stern to prepare the 2021 990, 1099, 1096 and the annual report to the Arizona Corporate Commission for a fee of \$1700. Charlotte Klose moved, seconded by Linda McKnight, that we proceed with the commitment to Monica Stern. Motion carried. Jessica reported that headway continues to be made in the purging of old records after which a records retention policy will be submitted to the Board for consideration.

STANDING COMMITTEE REPORTS:

Publicity: No report

Community Outreach: No report

Finance: No report

Event Coordinator: Cathy Weyers reported that she has tentatively scheduled a “welcome back” luncheon for volunteers at 11:30 on Wednesday, October 27 at Palmbrook CC. She will begin investigating entertainment for the event.

Book Buddies: Monica Fallon noted that Barb Wagers has signed up to be a Book Buddy. After a brief discussion about expanding the program to include “covid customers” it was decided that some volunteers are still too apprehensive of being out.

Book Friends: No report

Board Development: Cathy Weyers presented the slate of officers to serve until February 2022: President – Sue Blechl, Vice President – Cathy Weyers, Treasurer – Jessica Potter-Slider and Secretary – Patricia Bates. Linda McKnight moved, seconded by Ruth Polansky, that the slate be approved. Motion carried unanimously.

Volunteer Coordinator: Ruth Polansky reminded everyone that she needs to have volunteer hours immediately. Ruth also said she would begin working on a process to



streamline the process of handling the applications from people wishing to volunteer. Several scrapbooks have surfaced during the purge, which sparked the idea of appointing a Historian. Sue Blechl volunteered to search on-line for how other Friends groups handle the position of Historian.

BOARD ADVISERS:

Bookstore Manager: Mary Anne McDonald reported that, following a severe rainstorm, there had been some damage to the bookstore. Quick action by the library staff helped to mitigate the damage to books and fixtures. Some books had to be discarded and there is a continuing concern about mold in the walls. Brianna King said she has been pursuing the issue with RCSC. (Footnote: Before the meeting closed Brianna had heard from RCSC and a crew is expected to be checking the situation on Friday or Monday).

Library Manager: Brianna King indicated they would like to purchase stand-alone hand sanitizer dispensers for the libraries. She noted that a package of three was available from Home Depot; that would provide one each for Sun City, Fairway and the bookstore.

RCSC Representative: Sheila Rooney noted that RCSC has formed a new standing committee for Technology and they are currently looking for a volunteer with the appropriate skills to get this new committee started. She asked that anyone knowing of such a person to please inform her.

Writer-in-Chief: Tom Everitt announced he has a large store of humor to share in the monthly emailed newsletter and may make more than one posting each month. He apologized in advance for any duplication that might occur.

Web and Graphics Master: Marcia Davis had no report on web and graphics but did volunteer to help the technologically challenged to set up appointments for covid vaccine shots.

UNFINISHED BUSINESS:

Thanks to a helpful hint from Brianna King, it was agreed that Friends would purchase aprons for the library staff as tokens of appreciation for their hard work. Sue Blechl said the aprons could be Part I and asked that we keep on the alert for what work for Part 2 when covid protocols are more relaxed.

An ad hoc committee, consisting of Sue Blechl, Mary Anne McDonald, Ruth Polansky, Marcia Davis, Jessica Potter-Slider and Charlotte Henderson, has been formed to create a job description for a volunteer(s) to handle on-line book sales.



NEW BUSINESS:

Sue Blechl received only two year-end reports and urged committee chairmen to make their reports quickly so she can prepare an annual report.

There are five "little free bookstores" currently in Sun City. Linda McKnight volunteered to contact the owners to see if we can establish a relationship whereby we can donate some extra inventory, primarily when multiple copies are available.

Sue Blechl asked for volunteers to participate in a Zoom meeting to establish goals for 2021. The following members volunteered: Roberta Hawksworth, Linda McKnight, Jessica Potter-Slider, Ruth Polansky and Cathy Weyers. Sue will offer a selection of dates for the meeting.

A letter was received from Jerry Walzcak asking Friends to donate to the Octogenarian Golf Tournament. It was approved that we donate \$1000 as we have in the past. Sue will ask Jerry to send an invoice so payment can be made.

The next meeting is scheduled for Thursday, March 11, 2021 at 10:30 a.m. Via Zoom.

There being no further business, the meeting was adjourned at 11:55 a.m.

Respectfully submitted,

Patricia S. Bates
Secretary