

February 8, 2018 Board of Directors Meeting Minutes

The meeting was called to order at 9:31 a.m. by President Marcia Davis. Present were Board members Marcia Davis, Sue Blechl, Joyce Kirkham, Cathy Weyers, Jessica Potter Slider, Charlotte Klose, Camilla Kuberka and Pat Bates. Board advisers present were: Mary Anne McDonald (Bookstore Manager), Brianna King (MCLD) and Jerry Walczak (RCSC) and Tom Everitt (Editor-in-Chief) Guests: Arlene Schindler and Roger Ball (Independent).

Approval of Minutes: Sue Blechl moved and Charlotte seconded that the minutes of the January 11, 2018 meeting be approved. Motion carried.

REPORTS:

Treasurer: The treasurer's report dated January 31, 2018 was distributed. Jessica pointed out that the new budget numbers were included, noting that some categories have been combined for the sake of brevity but that complete information is available from her should it be needed. Cathy moved and Camilla seconded that the report be accepted. Motion carried.

Standing Committees:

Publicity: Sue Blechl reported that the Speaker's Bureau made a presentation to the Handweavers and Spinners club with 32 attendees. On March 12 Friends will have a table at the Neighbors Helping Neighbors event at Palmbrook CC; Marcia suggested this would be a good time to emphasize the Book Buddies program. Also coming up is the SCHOA New Residents event on March 29 where Friends and MCLD will have adjoining tables. April 5 will be the last appearance at the Farmers Market and it will be decided at a later date if Friends will participate again in the Fall. Sue attended a meeting regarding the Peoria Scholastic Book Fair and encouraged people to participate; she will provide Tom with pertinent details for publication in the Friends' newsletter.

Finance: Jessica noted that the Finance Committee would be meeting on February 9 at 9:30 in The Gathering Place. Brianna volunteered to put a sign on the door to avoid conflict with anyone wishing to use the room at that time. Board members were encouraged to attend. Although all paperwork has been received and approved, distribution of funds from the insurance company has been delayed due to an exceptional number of claims from natural disaster events near the end of 2017.

Volunteer Activities: Camilla reported that plans are underway for the Volunteers Appreciation Dinner to be held March 22 at Palmbrook CC. The doors will open at 5:00, followed by a brief program and dinner served at 6:00. The Bell Ringers will perform following dinner. Camilla called for nominations for Volunteer of the Year. It was agreed to invite Jeremy Reeder and Clint Hickman to attend.

Book Buddies: Charlotte reported that Book Friends continues to build and evolve slowly but surely and that she is seeing increasing attendance at the readings.

Board Development: Cathy presented the slate of officers for 2018:

President:	Marcia Davis
Vice-President:	Sue Blechl
Secretary:	Pat Bates
Treasurer:	Jessica Potter Slider

Cathy moved the slate be accepted as read. Camilla seconded the motion. Motion carried.

Sue recommended and Marcia seconded that Arlene Schindler be approved as a member of the Board of Directors. The vote was unanimous. Arlene has agreed to chair the Book Buddies Committee.

Web and Records: Marcia reported another slight increase in hits on the website. She has made updates to the website and added links to various committee chairs.

BOARD ADVISORS:

Bookstore Manager - Mary Anne McDonald

Mary Anne noted 2017 was a banner year for book sales and she is working to make 2018 even better. She reported a big increase in DVD donations. Tom has built a shelf for them from "found" materials. A donation of sports statistic books has been received. A special sale of Irish themed media is planned for March. Work is underway to purchase new signage to help steer library patrons to the bookstore and to promote special sales. Jerry suggested a local business that he's worked with in the past. Mary Anne was unaware of any new sales on line.

Library Manager – Brianna King

Brianna reported that a quote of \$942 has been received to mount the projector on the ceiling in the meeting room, which will eliminate a potential trip hazard. The Bell Fun Fair is slated for March 24; the Friends table will be just outside the library. There will be a ukulele concert and dedication on March 23; representatives from the Ukulele Club, MCLD and Friends will meet immediately after adjournment of this meeting to discuss logistics. It was reported that the box for flag disposal is very popular, approximately 100 flags have already been boxed up for appropriate disposal. Brianna reported that the new bulletin boards are up at Bell and Fairway and that mailboxes have been ordered for staff, including one for Friends. She expects the seed card catalog to be up and running within the next two weeks.

RCSC Representative – Jerry Walczak

Jerry reported that RCSC has proposed a possible solution to the book drop issue which is to widen the driveway than runs from Hutton to the Bell parking lot on 99th, installing the drop on an island which can be accessed from either side. Jerry will work with Briana and Jeremy Reeder to coordinate.

Writer & Editor-in-Chief – Tom Everitt

Tom noted that April is National Library Month, with a National Volunteers Week and that the 10th is National Library Workers Day. He needs any and all publicity materials by the end of February in order to make deadlines.

OLD BUSINESS:

Marcia reiterated the need for all board members to submit their volunteer hours to Joyce Kirkham immediately.

Camilla asked for suggestions for a memorial to Mildred Stephens, a long-time volunteer. It was suggested that a clock be purchased for the bookstore, perhaps with a book theme and a plaque in Mildred's name.

NEW BUSINESS:

Marcia reviewed the goals established for 2018. After brief discussion, Pat Bates moved and Camilla seconded that the goals be accepted. Motion carried. It was noted that some items have already been accomplished.

At the January meeting, Jeremy Reeder had proposed that Friends purchase the on-line editions of Value Line and Morningstar. After some research by Marcia and a brief discussion it was proposed that Friends purchase unlimited access to Morningstar for one year as a pilot program at a cost of \$15,000. MCLD will be asked to credit Friends of the Sun City Libraries for this program and to provide us with quarterly reports as to usage. A motion to that effect was made by Sue Blechl, seconded by Joyce Kirkham. Motion carried. Brianna will ask Jeremy to contact Jessica regarding payment of the subscription.

Joyce, Sue and Marcia will be making a trip to Tucson to attend a conference on Non-Profits.

The 2017 State of the Friends address has been postponed until the March meeting.

There being no further business, the meeting was adjourned at 11:30 a.m.

Respectfully submitted,

Patricia S. Bates
Secretary