

FRIENDS OF THE SUN CITY LIBRARIES, INC.

Board of Directors Meeting Minutes – March 9, 2017

The meeting was called to order at 9:30 by President Marcia Davis. Present were Board members Judy Wannamaker, Camilla Kuberka, Sue Blechl, Tim Geiger, Joyce Kirkham, Charlotte Klose, Jessica Potter Slider, and Cathy Weyers. Board advisors present were: Mary Anne McDonald (Bookstore Manager), Tom Everitt (Writer and Editor in Chief), Jennie O'Leary for Mimi McCain (MCLD), Kate Moore (MCLD) and Jerry Walczak (RCSC Liaison). Guests were Sue Painter, Carol Hagar, Jeremy Reed (MCLD), Tara Carpenter and Heather Hershey (MCLD Library Service Managers). Absent were Roberta Hawksworth and Pat Bates.

Approval of Minutes: Cathy Weyers moved and Tim Geiger seconded that the minutes of the February 9, 2017 be approved. Motion carried.

Guest – Jeremy Reeder and Summer Reading Program

A pause in the meeting for our guest Jeremy Reeder to introduce Tara Carpenter and Heather Hershey, MCLD Library Service Managers, to talk on the 2017 Summer Reading Program which begins June 1 through August 1 with on line registration beginning May 1. The SRP theme this year will be “Build a Better World”. MCLD’s main goals this summer are to:

- Encourage 20 minute reading each day
- Advance early literacy skills by conducting early education programs for children and their caregivers and by modeling independent reading by teens and adults
- Help build home libraries with the free book incentive
- Emphasize the fun of reading for all ages
- Connect readers with community experiences

Tom asked about reading to children in a group at the library. Tara and Heather said in a program like that the reader as well as all the children get points toward their free book. 1000 points equals a book of participants choice.

REPORTS:

Treasurer - Sue Painter

- Jessica Potter Slider went over the January 2017 Income and Expense sheet. Sue Blechl moved and Charlotte Klose seconded the treasurer’s report be approved. Motion carried.
- Jessica said there is now a new Credit Card for Staples and anyone having an old card please turn it in at the Bookstore Office.

STANDING COMMITTEE REPORTS

Publicity – Roberta Hawksworth

No report.

Finance – Jessica Potter Slider

No report.

Volunteer Activities - Camilla Kuberka

Camilla is currently working on the spring event for volunteers to be held at Palmbrook Country Club. She promises a very pleasant evening and delicious food for the event.

Action: Tom will be taking pictures for the April Volunteer Newsletter.

Book Buddies - Judy Wannamaker

Judy reported that she has three new volunteers and will be placing them with customers as soon as she can.

Memory Care Program -- Charlotte Klose

Charlotte has two volunteers ready to read in the Memory Care Program at Woodmark. Charlotte said the program is coming along nicely.

Board Development – Cathy Weyers

- Cathy and committee interviewed Carol Hagar to the Friends Library Board of Directors. At the end of today's meeting, Cathy Weyers moved to elect Carol Hagar to the Friends Library Board of Directors and Sue Blechl seconded the motion. Motion carried.
- The Development committee discussed the composition of members to the Friends Library Board. We have 12 Board Members plus advisors. It was decided that future applications will be kept on file till needed to fill vacancies.

Web and Records - Marcia Davis

Marcia checked page views for Feb. 2017 with a showing of 10,629 visitors.

BOARD ADVISORS

Bookstore Manager - Mary Anne McDonald

- Mary Anne reported a total from bookstore sales as \$6,976.00 year to date.
- The three chairs that needed reupholstering is being done.
- The bookstore now has labels to fit the spine of the book reading "author signature".
- Changing pictures on the wall for a newer look will be happening soon.
- Book Sale for Fairway will be April 21 from 8 a.m. to 2 p.m. and April 22 from 8 a.m. to 12 noon. Larry and friend will transport books to and fro on the 20th of April.

Scanner & Laptop – Tim Geiger

- Tim has researched scanners, laptops, web-sites. It had been decided that Mary Anne needed a scanner to use for scanning books at the

bookstore and for Tim with the online sales pages on Amazon and eBay. Tim proposed that we purchase two scanners from Amazon, one for use with a laptop for Mary Anne and one for use by Tim for the online book sale coordinator. Tim found Amazon is the most overall affordable with factoring in shipping using Amazon's Prime. The laptop will be purchased from Best Buy. The Board of Directors decided we should go with the GeekSquad Protection Plan also.

- Tim has set up the eBay Account as a non-profit and is ready to sell books on eBay and Amazon. A second bank account will be set up for this program.

Action: Tim will buy two scanners from Amazon, (\$120.00 for both) one laptop from Best Buy (\$229.00), and a Protection Plan from GeekSquad(\$149.00). Tim will then proceed with Mary Anne on selling books on Amazon and eBay.

Action: Sue Painter and Jessica will meet with the bank to set up the second account.

MCLD - Jennie O'Leary and Kate Moore

Jennie told us more on the programs that would be for the SRP and these are supported by Maricopa County. There would be a group reading for the very young to the teenagers. A hands-on Painting Program for teens and a Writing Workshop for the adults. Kate explained the secret code for SRP. For each event a code is given and the person getting the code then goes on line and sign in to the Maricopa SRP to receive points toward the free book. There is a code for each event. Kate told the Board of Directors that the position for Manager of the Sun City Libraries is open for applications.

RCSC – Jerry Walczak

Jerry thanked Sue B. for attending RCSC Communication Committee in February of 2017. He reminded Sue she is on the committee now. The Book Drop is on hold till Jim Wellman and Jeremy Reeder of MCLD can meet to discuss more on the subject.

Writer & Editor-in-Chief – Tom Everitt

Tom has put out the February and March Friends Volunteer Newsletter. The April issue will be ready for print and distributed on April 1, 2017. He is desperately looking to the Board for new items. The Newsletter has been well received.

OLD BUSINESS – NONE

NEW BUSINESS

A brief discussion was held on Library Week (April 9-15) promotions. Marcia is going to take pictures of our MCLD Staff at the Volunteer Spring Dinner on March 30. Thinking we can use the pictures during Library Week to thank the staff for all they do for the Friends. More will be decided.

There being no further business the meeting adjourned at 11:20 a.m.

Marcia Davis and Tim Geiger put together a Power Point presentation of the Friends of the Libraries. Those who could stay to watch the presentation thought it was a good presentation. A few corrections will be taken care of before the presentation is available for anyone who would like to know more about the Friends of the Libraries.

Respectfully submitted,
Camilla Kuberka
For Pat Bates