



## **JANUARY 10, 2019 BOARD OF DIRECTORS MEETING MINUTES**

The meeting was called to order at 9:30 a.m by President Marcia Davis. Present were: Marcia Davis, Sue Blechl, Patricia Bates, Jessica Potter-Slider, Camilla Kuberka, Cathy Weyers, Brianna King (MCLD), Mary Anne McDonald (Bookstore) and Tom Everitt (Writer-in-Chief}. Guests were: Rusty Bradshaw, Ed Allen, Sue Wilson and Bets Barrett.

**Approval of Minutes:** Minutes of the December 13, 2018 meeting were approved.

### **REPORTS:**

**Treasurer:** The 12/31/18 financial report was distributed. Jessica noted that a bill for 2018 tax preparation has not yet been received. The proposed 2019 budget was distributed at the December meeting; the motion to approve was made, seconded and carried. Jessica reiterated that chairpersons can contact her regarding any changes needed in the budgeting amounts.

**Publicity:** No report

**Community Outreach:** Sue Blechl announced a Power Point presentation scheduled for January 15<sup>th</sup> at the 1<sup>st</sup> United Methodist Church. Volunteers were requested to staff the Friends booth at the Discover Sun City event scheduled for January 16. MCLD will not have a presence at that event and Friends will cover both entities. The last scheduled Farmers Market will be February 7 and a decision will then be made whether or not to continue throughout the rest of the season. It was agreed, following the 12/13/18 brainstorming session, that the ideas needed more discussion. A follow-up meeting is scheduled for Tuesday, January 22, at 9:30 in The Gathering Room.

**Finance:** Jessica announced the Finance Committee would be meeting on February 15 at 9:00 a.m. In the Gathering Room. Board members are welcome to attend.

**Volunteer Activities:** Camilla reported that there are 3 or 4 retired volunteers who are owed gift cards for their years of service. It was agreed that the cards would be presented at the Volunteers' Dinner in March and that retirees would be invited to bring a family member to the event. It was noted that Sue Painter is in charge of purchasing gift cards. Cathy stated that sign-up sheets for the March 21 Volunteer Dinner at Palmbrook will be available in late February. Signers will be asked for their phone numbers so a reminder call can be placed to them just prior to the dinner in hopes of reducing the number of no-shows. Cathy will need volunteers to assist with the telephone tree.

**Book Buddies:** Marcia reported that Arlene Schindler has tendered her resignation. Monica Fallon will assume responsibility for the Book Buddy volunteers. If Monica doesn't apply for a position on the Board, she will be assigned a current Board member as liaison for her reports.



**Book Friends:** Charlotte reported in absentia that an article in The Independent resulted in ten new volunteer readers.

**Board Development:** Cathy reiterated that the Board of Directors dinner will be at Tivoli's on January 24 with Happy Hour beginning at 5:30 and dinner at 6:00. This will be Board Plus 1 event; single members may bring a guest of their own choosing if they wish. She will send an email to invitees requesting an RSVP to give Tivoli a more accurate head count.

**Web and Records:** Marcia Davis prepared a chart showing website usage since shortly after its inception; the trend is upward.

**Volunteer Coordinator:** Ruth Polansky reported that she is still pulling together information about volunteers so a master list can be prepared. She will meet with Camilla after adjournment for assistance. Camilla suggested that perhaps she could meet with Ruth, Tom, Anita and Yolanda a few times a year to keep up with any changes to the volunteers list.

#### **BOARD ADVISORS:**

**Bookstore Manager:** Mary Anne presented year-end figures for bookstore sales; she was delighted they were up \$5000 over last year. Tim Geiger will no longer be doing on-line sales due to other commitments. He offered \$100 for donated book shelves; Mary Anne accepted his offer. Tim will prepare the necessary information so that his replacement can access the eBay account. Mary Anne reported that the inventory has been completed and volunteers will be at work repricing the newer books. The new magazine rack is in place and she is currently shopping for a replacement cabinet as a coffeepot stand.

**Library Manager:** Brianna reported that there is improved communication between MCLD and RCSC regarding the drive-up book drop. Safety and ease of access issues from book drop to the library need to be addressed. Marcia suggested a meeting with Chris, Brianna and herself to discuss the issues. RCSC has made final approval of the baby changing stations at both libraries. The winter reading program will begin January 22 and she has requested two beginners telescopes to award as Grand Prizes.

**RCSC Representative:** No report.

**Writer-in-Chief:** Tom will further investigate the Fry's Rewards program before deciding whether or not to write an article about it for various local publications.

#### **UNFINISHED BUSINESS:**



Marcia noted that we had achieved many of our 2018 goals and she would be addressing them in her annual report.

There seems to be a great deal of confusion regarding the investigation into a new computer system for the bookstore. Notification was received that a bill would be forthcoming from Carl's Technology for the preliminary analysis of the computer situation but a bill has not yet been received. Marcia will make contact with the computer firm that has been previously suggested by Jerry Walczak.

**NEW BUSINESS:**

The 2019 Goal-Setting meeting has been scheduled for Friday, January 25 at 9:30 a.m. In our regular meeting room.

Prior to the meeting, Ed Allen, representing the Sun Cities Museum, gave a brief summary of their plans for an addition to the existing museum. A grant has been received from the Del Webb Foundation but it does not cover the entire anticipated cost. He asked that Friends again be Presenting Sponsors for their Jubilee Gala. This had already been voted upon and budgeted. Sponsorship provides us with a table for ten at the Gala, a full page in the program and their newsletter. The Board agreed to purchase additional tickets if more than ten Board members wish to attend.

Ruth Polansky will handle the purchase of name tags for new volunteers.

There being no further business, the meeting was adjourned at 11:25 a.m.

Respectfully submitted,

Patricia S. Bates  
Secretary