



JANUARY 14, 2021 BOARD OF DIRECTORS MEETING MINUTES

The meeting was called to order at 10:35 a.m. by President Sue Blechl via Zoom. Present were: Sue Blechl, Patricia Bates, Jessica Potter-Slider, Cathy Weyers, Ruth Polansky, Irene Nathanson, Linda McKnight, Monica Fallon, Roberta Hawksworth, Charlotte Klose, Tom Everitt (Writer-in-Chief), Mary Anne McDonald (Bookstore), Sheila Rooney (RCSC) and Marcia Davis (Web and Records). Barbara Wagers attended as a guest.

Approval of Minutes: Minutes of the December 10, 2020 meeting were approved.

Treasurer: Jessica Potter-Slider distributed the December financial report via email prior to the meeting. It was noted that dividend and interest payments have been received. With only two and a half months of bookstore receipts, we came close to breaking even for the year. Bills have been received for tax preparation and investment account management. Jessica gave a brief progress report on purging of old files; when completed a records retention proposal will be made for inclusion in the by-laws.

STANDING COMMITTEE REPORTS:

Publicity: Roberta Hawksworth reported no change in publicity. Irene Nathanson indicated the website changes she requested in December have been made.

Community Outreach: No report

Finance: No meetings are scheduled and there are no decisions to be made.

Event Coordinator: Cathy Weyers announced she has booked Jan Sandwich for a spring event in 2022. It was agreed that a "welcome back" luncheon for volunteers will be held after the bookstore reopens, hopefully in late October/early November, 2021. Cathy will check with Palmbrook re dates.

Book Buddies: Monica Fallon indicated there has been little activity. Ruth Polansky suggested we add "covid customers" to the Book Buddies activities, bringing library items to those unwilling or unable to visit the library in person. Monica will work with Brianna King to implement this.

Book Friends: Charlotte Klose stated that Woodmark is undergoing major renovations. She and Linda McKnight are brainstorming on ways to continue their project.

Board Development: No report. It was noted that a slate of current officers will be voted on at the annual meeting in February.

Volunteer Coordinator: Ruth Polansky and Sue Blechl were applauded for their hard work in preparing the volunteer gift bags. Ruth was pleased with the level of assistance



she received from other volunteers. It was noted that this project allowed an update to addresses and phone numbers to the volunteers list.

BOARD ADVISERS:

Bookstore Manager: Mary Anne McDonald reported that she and a handful of volunteers continue preparation for re-opening. Sue Blechl reported that RCSC protocols will not allow for a pop-up outdoor book sale at this time.

Library Manager: Brianna King reported that they have purchased a green screen for virtual programs and thanked the Board for funding other random purchases. Erin Lorandos and Yolie Ramirez have joined the library staff. The winter reading program is currently in progress. Brianna announced that Culture Passes are now available at both Sun City and Fairway branches; however, there are only two venues participating at present – Desert Botanical Gardens and Arcosanti. The Passes allow free entry for two to these venues. Archiving of virtual programs is currently in a state of flux. Marcia Davis offered to mentor any of those presenters who might be uncomfortable with the idea of an on-line program. Mary Anne McDonald asked Brianna to let her know if any library customer expresses an interest in handling on-line book sales. Brianna also noted that the Sun City library has copies of Sun Views available in the lobby.

RCSC Representative: Sheila Rooney introduced herself, gave a brief bio and said she was pleased to be assigned as representative to Friends of the Sun City Libraries.

Writer-in-Chief: Tom Everitt announced we will eliminate the pages of humor on the newsletters that we print and mail, due to the volume and cost. Those who receive the emailed edition will have the humor items included. Tom would like to continue the “what’s to like about the library” in the next newsletter and asked for submissions.

Web and Graphics Master: Marcia Davis indicated a platform for book sales could be added to the website without much difficulty when we find a volunteer to handle sales. She volunteered to design a Valentine’s Day card and suggested we might try an on-line scavenger hunt to entertain volunteers. It was also suggested that we ask the volunteers, via the newsletter, if they would be interested in a Zoom social get-together. A link can be put on the website for their responses. She will have a year-end analytics report for the annual meeting and will update the by-laws on the website.

UNFINISHED BUSINESS:

Sue Blechl said she did not do anything with regards to library staff appreciation for the holidays. Brianna pointed out that, with MCLD protocols, it was nearly impossible to find a way to express appreciation.



NEW BUSINESS:

Sue Blechl reminded committee chairman that their annual reports are due to her prior to the annual meeting in February and that each chairman give their committee members' volunteer hours to Ruth Polansky prior to the annual meeting. Board members hours are also due at the same time.

The next meeting is scheduled for Thursday, February 11, 2021 at 10:30 a.m. Via Zoom.

There being no further business, the meeting was adjourned at 11:53 a.m.

Respectfully submitted,

Patricia S. Bates
Secretary