



JANUARY 9, 2020 BOARD OF DIRECTORS MEETING MINUTES

The meeting was called to order at 9:29 a.m by President Sue Blechl. Present were: Sue Blechl, Patricia Bates, Jessica Potter-Slider, Cathy Weyers, Ruth Polansky, Charlotte Klose, Linda McKnight, Jerry Walczak, Brianna King (MCLD), Mary Anne McDonald (Bookstore), Tom Everitt (Writer-in-Chief) and Marcia Davis (Web and Graphics).

Sue Blechl announced that Sue Wilson would be replaced, effective immediately, by Rich Hoffer as RCSC Representative to the Board. Sue will contact Rich to notify him of meeting dates and times. Ruth Polansky will order a new nameplate to reflect the change. Sue also announced that Irene Nathanson has broken her foot and was unable to attend the meeting. Sue also reported that Monica Fallon has been moved to a rehab facility in Scottsdale; the Book Buddies files are now in Sue's possession and all Book Buddy drivers have been notified of Monica's situation.

Approval of Minutes: Minutes of the December 12, 2019 were approved.

Treasurer: The December 31, 2019 financial report was distributed. Jessica Potter-Slider noted that 2019 had been a good year from an investment standpoint and that the bookstore had brought in revenues significantly above those of 2018. The motion to accept the December financial report was approved.

STANDING COMMITTEE REPORTS:

Publicity: Roberta Hawksworth reported that ads for the January book sale at Fairway would run in both the Sun City and Peoria editions of The Independent. Signage for the sale will be placed in appropriate places around town.

Community Outreach: Sue Blechl reviewed the staffing status for the Discover Sun City event on January 15; Cathy Weyers and Marcia Davis will take the morning shift and Sue Blechl and Pat Bates will cover the evening shift. Roberta Hawksworth volunteered to be a sub for either time, if needed. Sue also noted that SCHOA will hold a New Resident event on February 28 and the Bell Spring Fling will be on Saturday, February 29. Staffing for both events will be discussed at the February Board meeting. It was proposed that the book store plan some sort of sales event for the Fling date.

Finance: Jessica Potter-Slider repeated her invitation for all to attend the February 14 meeting of the Finance Committee; 2019 results will be reviewed and expectations for 2020 will be discussed.

Event Coordinator: Cathy Weyers outlined her conversation with Jan Sandwich regarding a new program Jan is developing and it was agreed that Cathy should book Jan for the March dinner in 2021.



Book Buddies: In Monica Fallon's extended absence from Book Buddies Ruth Polansky volunteered to take over chairmanship temporarily. Ruth's contact information will be made available and the files will be turned over to her. Sue Blechl will notify Board members of Monica's address for those wishing to send cards or letters; phone calls are discouraged.

Book Friends: Linda McKnight reported that things are now running smoothly with her program at The Inn at Amethyst. Charlotte Klose recapped the past year and noted that it was her intention to refine the program in 2020 but not expand it to other facilities.

Board Development: Cathy Weyers passed around a sign-up sheet for the Board Plus One dinner on January 23 at Tivoli's. Cathy will contact Rusty Bradshaw and Irene Nathanson to see if they will be attending.

Volunteer Coordinator: Ruth Polansky outlined plans for the Volunteer Mingle on February 7. Sue Blechl, Roberta Hawksworth, Mary Anne McDonald and Charlotte Klose volunteered to provide snacks. "Favorite Books of 2019" was suggested as a theme and it was proposed that a prize be given to the volunteer who came closest to guessing the number of books in the bookstore's inventory at year-end. Work is already underway for recommending candidates for the Volunteer-of-the-Year Awards to be presented at the Volunteers Dinner in March.

BOARD ADVISORS:

Bookstore Manager: Mary Anne McDonald reported that year-end inventory has been completed and that she was pleased with the increased income generated by the bookstore in 2019. The Christmas boutique brought in \$771. Everything is in place for the Fairway sale later this month.

Library Manager: Brianna King reported that the libraries have been extremely busy and some staffing changes are expected to relieve some of the pressure. Shelving has become an issue and Brianna feels keeping the Honor Books available was important; she has requested that Friends purchase a free-stand shelf for Honor Books so that the current shelving can be used for an expansion of non-fiction books. Celebration of Fairway's 10th Anniversary will be April 27. Cookies and water will be available in the library itself and entertainment will be in one of the bigger rooms close by. Brianna noted that RCSC has been pursuing the problem of repairing the leaky roof and it seems the issue may be resolved. It was also noted that RCSC was installing a light post near the drive-up book drop.

RCSC Representative: No report.

Writer-in-Chief: No report.



Web and Graphics Master: Marcia Davis reported that due to changes in Google analytics, no reliable data is available for the first few months of 2019 but promised that 2020 statistics would be valid.

UNFINISHED BUSINESS:

Marcia Davis reported that she has not received tee shirt order forms from about 50 volunteers and asked permission from standing committee chairs to contact those who have not yet responded. In light of this, the ordering deadline has been extended.

While not mandatory, Sue Blechl urged all Board members to attend the 2020 brainstorming and goal-setting meeting on January 22 at 9:30 a.m. In The Gathering Place. Sue hopes to develop a “master schedule” from this session.

Per Sue Wilson, RCSC would have no issue with us charging “entry fees” for any competitive events (i.e. Scrabble tournament) held in the future.

Marcia Davis is preparing her annual report; the theme is “How We're Making the Community Better”. She needs reports from committee chairmen immediately.

NEW BUSINESS:

Jerry Walczak has requested a donation to the Octogenarian Golf Tournament coming up in March. It will be the 40th year for the tournament, the largest and oldest nation-wide. Charlotte Klose made a motion, seconded by Linda McKnight, that a donation of \$1000 be made to this event. Motion carried.

There being no further business, the meeting was adjourned at 11:12 a.m.

Respectfully submitted,

Patricia S. Bates
Secretary

Following the meeting, Sue issued an open invitation to board members to meet for lunch at Dominic's.