



July 8, 2021 BOARD OF DIRECTORS MEETING MINUTES

The meeting was called to order at 10:07 a.m. by President Sue Blechl. Present were: Sue Blechl, Patricia Bates, Jessica Potter-Slider, Cathy Weyers, Ruth Polansky, Linda McKnight, Irene Nathanson, Roberta Hawksworth, Jennie O'Leary Brianna King (MCLD), and Marcia Davis (Web and Records). Charlotte Henderson, Rusty Bradshaw and Joyce Voss attended as guests.

Approval of Minutes: Minutes of the June 10, 2021 meeting were approved with the following correction: The announced bookstore specials were for July, not June.

Treasurer: Jessica Potter-Slider distributed the June financial report via email prior to the meeting. It was moved, seconded and approved that her report be accepted. Jessica explained the history of an existing Wells Fargo account which was opened in 2017 for use of the on-lines sales team and was never used. Jessica moved, seconded by Ruth Polansky, that the account be updated with signatures of current officers. Motion carried. Jessica will arrange a date with the Wells Fargo banker and current officers to update signature cards. Jessica also made a motion that we open a second account with Wells Fargo with an initial \$1000 deposit in anticipation that there might not be any Sun City lobby access once BBVA is transferred to the new PNC owners. Linda McKnight seconded the motion. Motion carried.

STANDING COMMITTEE REPORTS:

Publicity: Roberta Hawksworth will, when timing allows, include bookstore specials in the ads in The Independent. Irene Nathanson noted she had an issue with Cox in making large-scale mailings to bookstore patrons. It was agreed that Irene would prepare the copy and keep the mailing list updated but Marcia Davis would be responsible for disseminating the email blast.

Community Outreach: Jennie O'Leary now has the responsibility for heading up this committee. The SCHOA New Resident event in October will be the next event. It was agreed that participation in the Wellness Fair would not be beneficial to us.

Finance: Jessica Potter-Slider has been in contact with the advisors and fund managers and they will meet on October 15. Meetings for February 11 and May 13, 2022 have also been scheduled.

Event Coordinator: No report

Book Buddies: Linda McKnight reported that she is in the process of transferring files from Monica Fallon to herself.

Book Friends: No report.



Board Development: Cathy Weyers reported that her group had interviewed Joyce Voss for a seat on the Board and invited Joyce to tell something about herself by way of introduction.

Volunteer Coordinator: Ruth Polansky indicated she was considering a Mingle combined with the Welcome Back event to be held, perhaps in February so snowbirds can be included. Brianna King offered use of the large meeting room if The Gathering Place would not be sufficient.

BOARD ADVISERS:

Bookstore Manager: The monthly bookstore report was distributed. Sales since re-opening have been brisk. Charlotte Henderson noted the problems in setting up the account with PayPal; they should be resolved once the Wells Fargo account is updated. Charlotte has been in contact with other libraries regarding their on-line sales. She and Diane Wysocki will be putting up flyers in club areas when there are books of specific interest are available, i.e. parts and repair manuals for old cars at the Vintage Car Club facility.

Library Manager: Brianna King reported that the old furniture has been removed and new furniture is on order. She noted that in-person drop-in help with electronics is now available at both branches. Limited size programs plus book clubs and the seed library will begin in August. On-line programs will continue. A number of new venues have been added to the Culture Pass.

RCSC Representative: No report,

Writer-in-Chief: No report.

Web and Graphics Master: Marcia Davis reported that the website has been updated and that traffic is up 32%.

UNFINISHED BUSINESS:

Sue Blechl asked that each officer and committee chairman check the job descriptions for their area of responsibility in the "Members Only" section of the website, make any additions or deletions and email that information to Sue by **AUGUST 1.**

NEW BUSINESS:

Pat Bates suggested that the Board purchase a new coffee pot for the bookstore, one that turns off automatically. With book carts often in the desk area, it is easy to forget to turn it off at closing time. It was suggested that Keurig might be best because often a nearly-full



pot has to be thrown out at day's end. Mary Anne MacDonald will be consulted before any decision is made.

It was also suggested that the bookstore clock be taken in for repairs. While it shows the correct time, the chimes are an hour off.

Sue Blechl asked that we each review the 2021 goals and determine what has already been accomplished and what is yet to be done. This will be discussed further at the August meeting.

Cathy Weyers made a motion to accept Joyce Voss as a member of the Board of Directors of the Friends of the Sun City Libraries. Linda McKnight seconded the motion. Motion carried.

The next meeting is scheduled for Thursday, August 12, 2021 at 10:00 a.m. In the Meeting Room at Sun City Library.

There being no further business, the meeting was adjourned at 11:39 a.m.

Respectfully submitted,

Patricia Bates, Secretary