



## **July 9, 2020 BOARD OF DIRECTORS MEETING MINUTES**

The meeting was called to order at 10:38 a.m. by President Sue Blechl via Zoom. Present were: Sue Blechl, Patricia Bates, Jessica Potter-Slider, Cathy Weyers, Ruth Polansky, Charlotte Klose, Irene Nathanson, Roberta Hawksworth, Monica Fallon, Mary Anne McDonald (Bookstore), Tom Everitt (Writer-in-Chief), Marcia Davis (Web and Graphics Master). Rusty Bradshaw attended as a guest.

It was announced that Linda McKnight was ill, exhibiting signs of Covid-19 and scheduled for a test today. Sue Blechl will keep us updated on Linda's situation.

**Approval of Minutes:** Minutes of the June 2, 2020 meeting were approved.

**Treasurer:** Jessica Potter-Slider reported that she has received reimbursement from RCSC for all pre-paid facilities rentals for canceled events. The check has been deposited. Sue Blechl will send a thank-you note to RCSC for their prompt response, copy to Rich Hoffer. In addition, two unused checks to MCLD have been returned and voided. Jessica noted that all the bookstore income prior to closure was spent on programs prior to closures. Jessica also noted that she would send monthly financial statements to anyone who wished to see them.

### **STANDING COMMITTEE REPORTS:**

**Publicity:** Roberta Hawksworth stated she has ordered a new sign for outside the bookstore and is working on a permanent sign for "author of the month" information. Bi-monthly ads in The Independent continue, with slight variation to cover the current situation.

**Community Outreach:** No report

**Finance:** Jessica Potter-Slider noted that our accounts had taken a big hit in March but were recovering well.

**Event Coordinator:** Cathy Weyers will check with Palmbrook CC in August to determine the status of their dining facility but it was generally acknowledged that we would be unable to proceed with volunteer appreciation events for the foreseeable future.

**Book Buddies:** Monica Fallon reported she has one new driver and two new clients, both acquired through an article in The Independent. Now that the library is open for pick-up, drivers and readers are coordinating their schedules to suit individual needs.

**Book Friends:** No report.

**Board Development:** No report.



**Volunteer Coordinator:** In coordination with Marcia Davis and Irene Nathanson, Ruth Polansky will send a customized “thinking of you” card to all volunteers.

**Bookstore Manager:** Mary Anne McDonald will be ordering a UV wand for use when the bookstore reopens. She will also be looking into the purchase of a Plexiglas screen at the check-out desk. She also reported that Tim Geiger would be returning several cartons of books which she will need help in unpacking.

**Library Manager:** It was reported that the Sun City Libraries would be open for walk-up service on Tuesday evenings from 5:00 to 7:00 beginning on July 14. This is in addition to the Monday-Friday morning pick-up times.

**RCSC Representative:** No report.

**Writer-in-Chief:** Tom Everitt has delayed publication of the monthly newsletter until after this meeting. He also noted that an article he had prepared for Sun Views for June had not been run. Sun Views will credit us for an additional month; it was noted Friends pays \$1500 annually for the privilege of publishing a monthly article. Tom will resubmit the article for publication in August. He also has updated staffing information from Brianna King to report.

**Web and Graphics Master:** Marcia Davis reported that traffic has been very slow.

#### **UNFINISHED BUSINESS:**

Discussion of amendments to the by-laws to extend officers terms due to Covid-19 quarantine and to allow use of Zoom for official meetings has been tabled until August.

Charlotte Klose moved and Jessica Potter-Slider seconded a motion to accept, with regret, Jerry Walczak's letter of resignation from the Board. Sue Blechl will send a note thanking him for his service.

Sue Blechl reported that she has acquired a subscription to Zoom so that our meetings need not be constrained by time. She suggested we might have informal “get-togethers” just to chat.

#### **NEW BUSINESS:**

Marcia Davis introduced the idea of a Friends-supported Little Free Library. MCLD could not participate so it would be left to the Board to find a suitable location and equipment. Jessica noted that such a library near her needs daily monitoring to maintain inventory and



to clean up trash deposited in it by passers-by. There are also health concerns since there would be no way to disinfect books.

Marcia also introduced the idea of finding pen pals in adult living facilities. For the most part, residents are confined to their rooms even for meals and might enjoy the diversion of correspondence from outside the confines of their rooms. There may be privacy and other such issues; that being the case, the proposal was tabled until the August meeting.

There is in existence, an old email list of bookstore customers. It was suggested that it might be resurrected in order to promote bookstore and library information directly to customers.

**The next meeting is scheduled for Thursday, August 13, 2020 via Zoom.**

There being no further business, the meeting was adjourned.

Respectfully submitted,

Patricia S. Bates  
Secretary