



## **June 2, 2020 BOARD OF DIRECTORS MEETING MINUTES**

The meeting was called to order at 1:34 p.m. by President Sue Blechl via Zoom. Present were: Sue Blechl, Patricia Bates, Jessica Potter-Slider, Cathy Weyers, Ruth Polansky, Charlotte Klose, Irene Nathanson, Linda McKnight, Roberta Hawksworth, Monica Fallon, Mary Anne McDonald (Bookstore), Tom Everitt (Writer-in-Chief), Marcia Davis (Web and Graphics Master) and Rich Hoffer (RCSC). Rusty Bradshaw and Diane Wysocki attended as guests.

Monica Fallon was welcomed back and asked to give an update on her health following a severe automobile accident.

**Approval of Minutes:** Minutes of the March 12, 2020 meeting were approved. It was noted that it had been voted at that meeting to give a \$25 gift certificate to each volunteer in lieu of the spring dinner which had to be canceled. That motion needs to be revisited at a later meeting depending on what other tokens of appreciation are offered to volunteers.

**Treasurer:** Jessica Potter-Slider noted that financial activity has been minimal, those wishing full financial details can contact Jessica. She noted that investments are slowing coming back up and that we have sufficient cash on hand. Jessica noted that we had pre-paid approximately \$4700 to RCSC for facilities; Rich Hoffer gave Jessica the contact name at RCSC who would be handling refunds and offered his assistance with any problems.

### **STANDING COMMITTEE REPORTS:**

**Publicity:** No report

**Community Outreach:** No report

**Finance:** No report

**Event Coordinator:** Plans for the holiday luncheon originally scheduled for December at Palmbrook CC have been put on hold and the discussion regarding the \$25 gift cards will be revisited at a future meeting.

**Book Buddies:** Monica Fallon expressed a desire to return to this program as soon as possible. Book requests and delivery dates would be handled by phone and the materials left on the client's doorstep to be retrieved by them. There is no need for personal interaction. Monica would like a target date of July 6 when the library reopens to foot traffic.

**Book Friends:** Both Charlotte Klose and Linda McKnight agreed that this program should be suspended indefinitely.



**Board Development:** No report.

**Volunteer Coordinator:** No report

**BOARD ADVISORS:**

**Bookstore Manager:** Mary Anne McDonald proposed protocols for reopening the bookstore, i.e. permitting only three customers at a time in the store, positioning a table in front of the desk to maintain distance, providing hand sanitizer, etc. Such supplies have been ordered and are currently stored at Sue Painter's house. A motion was made by Linda McKnight, seconded by Cathy Weyers that September 8 be the targeted date for reopening the bookstore. Motion carried. Mary Anne requested that ads continue to run in local papers with notation that the bookstore is currently closed. She also requested publicity that the bookstore would not be accepting donations until further notice.

**Library Manager:** No report.

**RCSC Representative:** Rich Hoffer noted that the RCSC has entered Phase I with regard to the rec centers and they expect to begin Phase II in the near future. He outlined a few of the changes that might come with the second phase.

**Writer-in-Chief:** Tom Everitt postponed distribution of the June newsletter to volunteers so that the results of this meeting could be included. His report to Sun Views is due on Friday and he intends to publish the volunteers' newsletter over the weekend. Ruth Polansky volunteered to distribute hard copies of the newsletter.

**Web and Graphics Master:** No report.

**UNFINISHED BUSINESS:**

Discussion of the distribution of tee shirts to the volunteers has been tabled until the July meeting.

**NEW BUSINESS:**

Cathy Weyers offered two proposals to assist the Board moving forward during these uncertain times:

- 1 – We should consider shadowing each other so that there is backup and potential continuity when vacancies occur on the Board.
- 2 - That the current terms of all Board members be extended to compensate for the time lost during quarantine. This would require an amendment to the by-laws. Sue Blechl noted that an amendment should also be included to allow for meeting via social media



if made necessary by extenuating circumstances.

Sue Blechl will “subscribe” to Zoom so that our meetings don't time out before business is completed. It is understood that subscription is made monthly and there is no long-term contract involved.

Because we were unable to meet in April and May it was decided to continue to meet via Zoom during the summer months. A meeting has been scheduled for **JULY 9, 2020 AT 10:30 A.M. VIA ZOOM.**

There being no further business, the meeting was adjourned.

Respectfully submitted,

Patricia S. Bates  
Secretary