



MARCH 12, 2020 BOARD OF DIRECTORS MEETING MINUTES

The meeting was called to order at 9:31 a.m by President Sue Blechl. Present were: Sue Blechl, Patricia Bates, Jessica Potter-Slider, Cathy Weyers, Ruth Polansky, Charlotte Klose, Irene Nathanson, Linda McKnight, Roberta Hawksworth, Brianna King (MCLD), Mary Anne McDonald (Bookstore), Tom Everitt (Writer-in-Chief) and Rich Hoffer (RCSC). Barb Wagers and Diane Wysocki attended as guests.

Due to increasing concerns regarding COVID-19, Sue opened the meeting with a discussion on which activities might be impacted by this turn of events. It was noted that Sun City West has closed their recreation centers until March 30. Rich Hoffer indicated that as of the moment RCSC has no plans to close any facilities. Brianna King reported a similar situation with regard to MCLD. Both organizations are taking things one step at a time. Cathy Weyers brought up a dilemma with regard to the upcoming Volunteers Appreciation Dinner scheduled for March 26. Some small expenditures have already been made but Cathy noted we do not have a signed contract with Palmbrook CC nor have they been given a deposit so cancellation would not be unrealistic. A motion was made by Jessica Potter-Slider, seconded by Linda McKnight, to cancel the dinner. Motion carried. A discussion followed on how best to honor the volunteers. Linda McKnight made a motion, seconded by Ruth Polansky, that a \$25.00 gift card and a letter of explanation be sent to every volunteer. Motion carried. Included in the letter will be instructions on how volunteers can claim their tee shirts.

Approval of Minutes: Minutes of the February 13, 2020 meeting were approved.

Treasurer: The February 28, 2020 financial report was distributed. Jessica Potter-Slider noted that it was a typically quiet February.

STANDING COMMITTEE REPORTS:

Publicity: No report

Community Outreach: Sue Blechl reported that both the SCHOA and Bell Spring Fling events resulted in good interest with plenty of "swag" given away. The upcoming Fairway Fun Fair has been cancelled.

Finance: Jessica Potter-Slider reported the Finance Committee met on February 14 to review the portfolios. Advisors were prepared for the down-turn.

Event Coordinator: Cathy Weyers will cancel the room reservation at PalmbrookCC for the Volunteer Appreciation dinner and will reschedule the entertainment to the December luncheon if their schedule permits.



Book Buddies: Ruth Polansky reported that Monica Fallon has made better-than-expected recovery from her injuries and will be back at home on April 1. Ruth will contact the current Buddies with instructions on how to deal with their “customers” during the COVID-19 situation. It was agreed that holding off recruitment of new customers would be a good idea.

Book Friends: Linda McKnight reported that her group has left The Inn at Amethyst and moved to The Gardens of Sun City. The departure from Amethyst was amiable and the new Activities Director indicated Friends would be welcomed back at a future date. It was felt that a brief suspension of the program, in light of COVID-19, might be a wise idea.

Board Development: No report.

Volunteer Coordinator: Ruth Polansky suggested that the Board appoint an Historian to chronicle the genesis of Friends. Discussion tabled to a future meeting. It was agreed that the December luncheon committee figure out a way to handle the Volunteers of the Year Awards.

BOARD ADVISORS:

Bookstore Manager: Mary Anne McDonald reported that the half price sale on the Saturday of Bell's Spring Fling brought in \$412 and the bookstore stayed busy all day. Sales continue to be brisk. She also thanked Tom Everitt for building and installing new shelving which has done much to alleviate over-crowding. On-line book sales remain a work in progress. April will feature a half price sale on large print books, May will be female authors and male authors will be featured in June.

Library Manager: Brianna King reported, to date, no library programs have been cancelled. She will keep the Board apprised of any changes in status. Rich Hoffer was asked to check with RCSC to see if room rental fees would be refunded if programs are cancelled due to COVID-19.

RCSC Representative: Rich Hoffer noted that the RCSC Board and Management move in a deliberate manner with regard to closings and cancellations.

Writer-in-Chief: Tom Everitt suggested that Friends investigate doing a program at RISE to publicize MCLD's resources and the Friends' mission. He also suggested we might seed a fund-raising effort to build an auditorium in Sun City. Rich Hoffer noted that RCSC has an ad hoc committee investigating such a facility at Mountain View. Renovation at Mountain View will commence when the Grand Avenue project is completed.

Web and Graphics Master: No report.



UNFINISHED BUSINESS:

Ruth Polansky indicated that she had communication from Marcia Davis that the tee shirt order would be delivered today or tomorrow.

Sue Blechl had distributed, via email, a revision to the 2020 Goals. Jessica Potter-Slider moved, seconded by Ruth Polansky, that the Goals be accepted with the revision. Motion carried.

The Fairway 10th Anniversary Celebration committee, consisting of Janelle Breedveld, Marcia Davis, Ruth Polansky and Sue Blechl, have arranged a full schedule for April 27. New give-away items will be selected. In addition, a box of older gift items will be offered on a help-yourself basis.

A general housecleaning is underway in various storage spaces. Merchandise has been inventoried but sorting out paperwork remains to be done. Cathy Weyers noted that there's an old Toshiba computer and various other electronic devices in storage; ownership has not been established. It was agreed they should be disposed of.

NEW BUSINESS: See COVID-19 discussion above.

There being no further business, the meeting was adjourned at 10:59 a.m.

Respectfully submitted,

Patricia S. Bates
Secretary

Following the meeting, Sue issued an open invitation to board members to meet for lunch at Dominic's.