

May 10, 2018 Board of Directors Meeting Minutes

The meeting was called to order at 9:29 a.m. by President Marcia Davis. Present were Board members Marcia Davis, Sue Blechl, Joyce Kirkham, Cathy Weyers, Jessica Potter Slider, Charlotte Klose, Camilla Kuberka, Ruth Polansky and Pat Bates. Board advisers present were: Brianna King (MCLD) and Jerry Walczak (RCSC). Rusty Bradshaw of The Independent also attended. Marcia updated the Board on the health status of several Board members and former members and noted this would be the last meeting until September.

Approval of Minutes: There were no additions or corrections to the April minutes.

REPORTS:

Treasurer: The treasurer's report dated April 30, 2018 was distributed. Jessica said she is reviewing old files and separating those specifically related to finance from those of a general nature. Marcia will review the general files and post the pertinent ones to the website for storage. Jessica noted that the Finance Committee would meet on May 11 where she expects to receive first quarter results and anticipated market changes from the fund managers.

Standing Committees:

Publicity: No report

Community Outreach: Sue Blechl has only the SCHOA presentation left before summer hiatus. She plans to send letters to area churches and non-RSCS groups in late summer offering the Speakers Bureau presentation. Sue requested purchase of a prize wheel and banners for future participation in fun fairs, etc.

Finance: See Treasurer's report

Volunteer Activities: Camilla said she had contacted those volunteers who did not attend the dinner to arrange presentation of the gift bags; it was decided undelivered bags be returned to Friends to be used at a later date. Another plaque for Volunteers of the Year will be purchased. A letter and photos of the new clock have been sent to Mildred Stephens' daughter. The summer volunteer event is usually not as well attended as others so it was decided that significant others may be included for the ice cream social in August. Sue Blechl suggested that car-pooling might increase attendance.

Book Buddies: Ruth Polansky presented Arlene Schindler's report. All readers have been assigned Buddies to deliver their books. Arlene will be contacting area retirement homes to expand the number of readers.

Book Friends: Charlotte reported that she now has five readers and all is going smoothly. She may be requesting purchase of books suitable for the most impaired patients. The

FRIENDS OF THE SUN CITY LIBRARIES, INC.

program will continue during the summer months and Charlotte would like to be included in future Outreach events.

Board Development: No report.

Web and Records: Marcia reported that she has two people interested in maintaining the Facebook page.

BOARD ADVISORS:

Bookstore Manager - Mary Anne McDonald

Pat Bates reported on Mary Anne's behalf, thanking those volunteers who assisted with the Fairway book sale on May 4-5. Gross sales were \$721.00, a significant improvement over last year. The April bookstore report was distributed and upcoming sales noted.

Library Manager – Brianna King

Brianna reported that the Sun City libraries will be getting a Library Supervisor, one of only two in the MCLD system. The Summer Reading Program will begin soon and Brianna asked for Friends' participation as in years past; it was noted that funds have already been budgeted. A shelving unit for the Express collection has been purchased with funds from Friends. It was announced that the "Morningstar" subscription should be available within the next two weeks; it was requested that Friends be notified when it is up and running. A rearrangement of library shelving is planned for the summer months.

RCSC Representative – Jerry Walczak

Jerry reported that he has seen the architect's drawings for the drive-up window project and the project has progressed to the point of review by the fire department. He presented a plaque and thank you letter to the Board for the Friends' participation in the Octogenarian Golf Tournament. Jerry offered to discuss room rental fees with RCSC. The RCSC Outreach Committee is up and running and Jerry will publicize Friends events through it if asked.

Writer & Editor-in-Chief – Tom Everitt

No report.

UNFINISHED BUSINESS:

Marcia reported that the rack cards for Community Outreach are expected in the very near future. The Book Buddies card is still being reviewed. The Book Friends card will be ordered immediately.

The Board officers met on May 8 to brainstorm on a Volunteers Coordinator Manager position. A draft of the job description was distributed and it was requested that Board members review and comment on it during the summer so it would be in final form in time for the September meeting. It was noted that the Volunteer Coordinator need not be a Board member and would serve as a Board Advisor.

NEW BUSINESS: None

There being no further business, the meeting was adjourned at 10:50 a.m.

Respectfully submitted,

Patricia S. Bates
Secretary