

FRIENDS OF THE SUN CITY LIBRARIES, INC
BOARD OF DIRECTORS MEETING
JUNE 9, 2022
10 a.m. on Zoom

The meeting was called to order at 11:05 a.m.

PRESENT: Sue Blechl, Glen Brown, Cindy Daly, Tom Everitt, Kat Fimmel, Diane Lathrop (appointed as Secretary pro tem), Ruth Polansky, Jessica Potter Slider, Cathy Weyers, Irene Nathanson

ABSENT: Jennie O'Leary, Joyce Voss

MINUTES: Jessica moved that the May 12, 2022 minutes be approved and Ruth seconded the motion. Motion passed.

ANNOUNCEMENT: Glen Brown was congratulated for his recent appointment as the supervisor for Sun City and Fairway libraries, thereby becoming the official representative for FOSCL.

TREASURER: Jessica reported the highlights of the monthly financial report, which included income, profit, and paid expenses.. **Motion to accept the report as presented was made by Ruth and seconded by Cindy. Motion passed.** Further discussion was initiated by Cindy regarding tracking recipients of t-shirts, which is not currently being done. Some t-shirts are kept at the store and some at Ruth's house. It was also determined that Glen will keep our supply of flash drives and Sue will keep magnets at her house.

PUBLICITY: Irene reported that there are currently 275 recipients of the Flash. Five new volunteers were added to the list.

COMMUNITY OUTREACH: Nothing planned.

FINANCE: Nothing new to report

BOARD DEVELOPMENT: Nothing new to report

EVENT COORDINATION: Nothing new to report

VOLUNTEER COORDINATION: Ruth has a new computer that will make it easier to enter volunteer hours.

BOARD ADVISORS:

BOOKSTORE:

July half price specials: In celebration of our independence all books related to U.S. history and politics. We will also celebrate Christmas in July with all Christmas items at half price.

Bookstore review meeting recap:

- Much effort has been made to make the store more inviting- new signage, better placement of books, themed decorations
- There are no longer three co-managers. Pam is now the store manager and Cathy is the office manager.
- There is an advisory team of Cathy, Pam, and Cindy. They are working on increased communication and resolving general issues, including volunteer concerns. They are currently revising the new volunteer training sheet and planning to review training with current employees.
- The store is again accepting donations but is not advertising such.
- Volunteer application has been reworked. Interviews will now be conducted by 2 people.
- If volunteers are not available to man the store it will be closed and signs will be placed at the main library entrance and door to the store.
- Jessica is in charge of picking up mail from the library mail room.
- Cathy and Sue will give Tom phone contact info when it is available for publishing.
- Mary Fischer-McKee (volunteer) will be presenting proposals for selling books online.

MCLD REPRESENTATIVE: Glen Brown reported that another contractor submitted an estimate for the Fairway lighting. It was approximately \$1000. He informed the board that a robocall campaign will commence in July to remind customers of the library programs. Summer reading program started 6/1 for children and adults. The 3-D printer is working well at Bell.

RCSC REPRESENTATIVE: Kat had nothing new to report

WRITER-IN-CHIEF: Sue informed us that Tom will be stepping down from this position soon. He suggested that a link to the Summer Reading Program could be added to Sun Views and offered Glen the opportunity to add library info into our newsletter.

WEB and GRAPHICS MASTER: Cindy has taken over for Marcia and has updated many things. She is still learning how to navigate the site and will work on graphics at the end of the month.

UNFINISHED BUSINESS:

Sue suggested a brainstorming session regarding the following ideas:

- Services: Book Buddies, etc.
- Recruiting and rewarding volunteers
- Succession of leadership- Sue's term is up 5/23, Jessica and Cathy's terms are up 10/23

We will decide at the July meeting whether the session will be in-person, Zoom, or hybrid. Sue feels in-person would be more effective.

Ruth showed us a mock-up of the memorial for Mary Anne McDonald. Photos and suggestions can be submitted to Ruth, Irene, Jennie, or Sue.

Tom will be stepping down from the Sun Views column.

NEW BUSINESS:

ADOPTING GOALS FOR 2022/23: Suggestions welcomed.

- **Bookstore revitalization:** Updating office, book collection, volunteers
- **Banking:** Updating all bank requirements to comply with federal standards

MASKING: Due to increases in Covid cases, we will continue to encourage/suggest the use of masks at the bookstore. Cathy will look into updating the signs. Tom will add the information to the newsletter.

SUN VIEWS: Volunteer Newsletter: Tom asks that submissions for the July 15 edition be sent in early July. Our board meeting is July 14, so there will be a time crunch to finish its preparation and send it on July 15.

LIGHTING: Cathy suggested lighting in bookstore be analyzed and Tom said the main library lighting should also be analyzed.

CREDIT CARD ISSUE: Marcia has requested that her credit card be removed from the domain name billing. Cathy and Jessica will research how to accomplish this.

The next board meeting will be on July 14, 2022 at 10 a.m. via Zoom.

Adjournment: The meeting was adjourned at 11:20.

Respectfully submitted by D. Lathrop, Secretary pro tem.