



November 12, 2020 BOARD OF DIRECTORS MEETING MINUTES

The meeting was called to order at 10:35 a.m. by President Sue Blechl via Zoom. Present were: Sue Blechl, Patricia Bates, Jessica Potter-Slider, Cathy Weyers, Ruth Polansky, Irene Nathanson, Linda McKnight, Monica Fallon, Brianna King (MCLD), Tom Everitt (Writer-in-Chief) and Mary Anne McDonald (Bookstore)

Approval of Minutes: Minutes of the October 8, 2020 meeting were approved.

Treasurer: Jessica Potter-Slider distributed the October financial report via email prior to the meeting. It was noted that we are running a deficit but Jessica pointed out that interest and dividends anticipated to be received in December should cover the deficit. Jessica indicated that expenses for mailing out volunteer newsletters comes out of the Volunteers Committee budget, not office supplies. It was agreed to leave the 2021 budget as originally proposed and adjusted throughout 2021 as needed.

STANDING COMMITTEE REPORTS:

Publicity: Roberta Hawksworth reported that the ad in The Independent has been changed, removing the hours of operation. Irene Nathanson reported that she has received requests from bookstore customers to be included in distribution of emails pertaining to bookstore news. Thus far there are 163 people on the list. Irene will ask Marcia Davis to put information about the bookstore email blasts on the website.

Community Outreach: No report

Finance: Jessica Potter-Slider announced the Finance Committee Meeting scheduled for November 13 has been canceled due to increased cases of Covid being reported in the state. The date for the next meeting will remain open but will likely be after the first of the year.

Event Coordinator: No report

Book Buddies: No report

Book Friends: No report.

Board Development: No report.

Volunteer Coordinator: No report.



BOARD ADVISERS:

Bookstore Manager: Mary Anne McDonald reported that she has had a handful of volunteers working in the bookstore to prepare for reopening. With so many donations coming in during the shut-down, she has agreed to meet with a book dealer in hopes of selling off some inventory. She is working with Sue Blechl on a handbook for bookstore volunteers; it is expected to be completed before the next meeting.

Library Manager: Brianna King reported that Janelle Breedveld would be leaving Fairway for a new post with the State Library. In an update from Jeremy Reeder, MCLD will remain on its current status regarding library facilities, Pop In and Pick Up. Brianna said that most library patrons have been good about wearing masks and social distancing. The Fairway branch was selected as a test site for a pilot program whereby ten Hot Spot Kits are available for check-out; these provide WiFi and Chrome for those without computer access. The devices may be checked out for a three week period, with one renewal if there is nobody on the waiting list. MCLD will continue with virtual programming even when current restrictions are lifted. Erin McFarlane is the new Deputy Director of MCLD. Jessica reminded Brianna to request gift cards when needed.

RCSC Representative: No report.

Writer-in-Chief: Tom Everitt reported that he will not be returning to Arizona for the winter. He reminded everyone that he would be sending out the volunteers newsletter on the 15th of each month.

Web and Graphics Master: No report,

UNFINISHED BUSINESS:

Sue Blechl reported that she and Jessica are still doing research on charge cards/cash register and that there is no easy answer to the decision.

NEW BUSINESS:

Marcia Davis had suggested that Friends investigate a pen-pal program. Tom will put details in the next newsletter with the disclaimer that this is not a program that Friends would be sponsoring but just passing along the information for anyone wishing to participate.

It was decided that the tee shirts, along with holiday cards and perhaps a chocolate candy be hand-delivered to the volunteers. Ruth will send an email asking for a status on each volunteer's whereabouts. Delivery will be made after the December meeting by Board members wishing to participate.



It was noted that our annual meeting will be coming up in February and it is very likely that it will have to be convened via Zoom.

The next meeting is scheduled for Thursday, December 10, 2020 at 10:30 a.m. Via Zoom.

There being no further business, the meeting was adjourned at 11:38 a.m.

Respectfully submitted,

Patricia S. Bates
Secretary